

REGULAR MEETING
LEVY COUNTY BOARD OF COUNTY COMMISSIONERS
AUGUST 8, 2023

The Regular Meeting of the Board of Levy County Commissioners was held on August 8, 2023 at 9:00 A.M. in the Meeting Room of the Levy County Annex Building with the following Commissioners present:

Chairman, Matt Brooks
Vice-Chair, Comm. Desiree Mills
Comm. Tim Hodge
Comm. John Meeks

Also present were: County Attorney – Nicolle Shalley
County Coordinator – Wilbur Dean

Chairman Brooks called the Meeting to order at 9:00 A.M. Comm. Hodge gave the invocation, followed by the Pledge of Allegiance led by Comm. John Meeks.

EXPENDITURES

Comm. Mills made a motion to approve the following expenditures presented for payment. Second was made by Comm. John Meeks and the MOTION CARRIES.

CHECK NUMBER	149405-149414, 149417-149556
FUND	AMOUNT
GENERAL REVENUE	1,762,042.38
ROAD	101,048.43
MOSQUITO CONTROL	11,494.02
COURT TECH/CRIM PREV	8,725.80
TRANSPORTATION	2,160.27
911	17,396.00
COURT FACILITIES	11,998.61
MISC GRANTS	1,107.38
EMS	69,125.40
FIRE	5,426.26
TOURIST DEVELOPMENT	7,262.22
CDBG	4,268.34
ADD COURT COSTS	2,398.77
BLDG INSPECT & SAFETY	2,675.65
CAPITAL PROJECTS	152,555.98
ROAD IMPRV & RESTORE	27,059.32
LANDFILL	28,965.69
TOTAL	\$ 2,215,710.52
EFT/ACH PAYMENT	\$ 282,076.03

LCNR EXPENDITURES

Comm. Mills made a motion to approve the following LCNR expenditures presented for payment. Second was made by Comm. Hodge and the MOTION CARRIES. Comm. John Meeks abstained from voting due to perceived conflict.

CHECK NUMBER	149415
FUND	AMOUNT
GENERAL REVENUE	1,206.99
ROAD	208.84
EMS	78.00
LANDFILL	312.39
TOTAL	\$ 1,806.22

AMB SUPPLY, INC. (DBA LEVY JONES) EXPENDITURES

Comm. Mills made a motion to approve the following AMB Supply, Inc. (DBA Levy Jones) expenditure for payment. Second was made by Comm. Hodge and the MOTION CARRIES. Comm. Brooks abstained from voting due to perceived conflict.

CHECK NUMBER	149416
FUND	AMOUNT
GENERAL REVENUE	2,400.90
ROAD	558.85
EMS	23.00
TOTAL	\$ 2,982.75

AGENDA ADDITIONS, DELETIONS, MODIFICATIONS

Comm. Mills made a motion to approve the agenda with the addition of a non-agenda item for the Procurement Department. Second was made by Comm. John Meeks and the MOTION CARRIES.

PUBLIC COMMENTS

- Morrison resident, Diane Garte requested the Board adopt a moratorium on mining in Levy County.
- Inglis resident, Roger Wimer requested a pedestrian walkway be added to the Bird Creek Bridge and the “No Fishing” sign be changed to “Fishing at Your Own Risk.”
- Bronson resident, Charlie Kennedy spoke of the bidding policy used by Levy County, DemandStar, stating local vendors were being excluded from bidding opportunities, as the specs for an item were not clear enough to submit a bid. Mr. Kennedy reminded the Commissioners worked for the Taxpayers of Levy County and the Board office works for the Commissioners. Comm. Mills, Comm. John Meeks and Comm. Mills responded to Mr. Kennedy’s concerns.
- Sallie Ann Collins spoke of the poor sound system in the meeting room and the need for improvement.

BUSINESS OR INFORMATIONAL ITEMS

LEVY COUNTY COORDINATOR

- Wilbur Dean, Coordinator
- Requesting Board approval and the Chairman’s signature to decline the Edward Byrne Memorial Justice Assistance Grant (JAG) Program and sub-award the funds to the Cedar Key Police Department. The amount of funding has not been provided by FDLE as of yet. 51% Letters are due to FDLE by October 2, 2023.
- Comm. John Meeks made a motion to approve the Chairman’s signature to decline the Edward Byrne Memorial Justice Assistance Grant (JAG) Program and sub-award the funds to the Cedar Key Police Department as requested. Second was made by Comm. Mills and the MOTION CARRIES.

SHIP

- Marlon Gayle, Housing Planner
- Requesting Board appointment of Billy Williams to the Levy County Affordable Housing Advisory Committee (AHAC) to fill the seat formerly held by Stephanie Seawright. This seat is for “a citizen who is actively engaged as an advocate for low-income persons in connection with affordable housing”. The term ends on November 2, 2023, but will be renewed for an additional two years until November 2, 2025.
- Comm. Mills made a motion to appoint Billy Williams to the Levy County Affordable Housing Advisory Committee (AHAC) as requested. Second was made by Comm. John Meeks and the MOTION CARRIES.

DEPARTMENT OF PUBLIC SAFETY

Mitch Harrell, Director
Requesting Board approval and the Chairman’s signature on Resolution 2023-39 to amend the final budget for FY 2022-2023 by \$100,000 for receipt of the DOH EMS County Award Grant for ventilators. As well, seeking approval to purchase 7 ventilators from Hamilton Medical (sole source) in the amount of \$129,200.31 for the 7 frontline ALS transport units.

Comm. John Meeks made a motion to approve Resolution 2023-39 with the Chairman’s signature and to approve the purchase of 7 ventilators from Hamilton Medical as requested. Second was made by Comm. Hodge and the MOTION CARRIES.

LIBRARY

Darlene Slattery, Director requested the Board appoint Comm. John Meeks to the PAL Board as a voting member.

Comm. Hodge made a motion to appoint Comm. John Meeks to the PAL Board as requested. Second was made by Comm. Mills and the MOTION CARRIES.

PROCUREMENT

Alicia Tretheway, Coordinator

- A. Requesting Board approval of the Lease Agreement between the Florida Department of Agriculture and Consumer Services and Levy County. The Lease will begin on October 1, 2023 and end September 30, 2016. The monthly rent is \$150 (\$1,800 per year).

Comm. Mills made a motion to approve the Lease Agreement with the Florida Department of Agriculture and Consumer Services as presented. Second was made by Comm. John Meeks and the MOTION CARRIES.

- B. Requesting Board approval to award the Lowest Responsive Responsible Bidder (CMM Roofing, Inc.) for ITB_2023_013 Roof Replacement for the Road Department in the amount of \$107,950. The Procurement Department received 6 responses and 1 response with no bid documents.

Comm. John Meeks made a motion to award the bid for Roof Replacement for the Road Department ITB_2023_013 to the Lowest Responsive Responsible Bidder, CMM Roofing, Inc. as presented. Second was made by Comm. Hodge and the MOTION CARRIES.

Comm. Brooks requested the names and location of the bids received. The bids received were:

Acme Roofing & Sheet Metal Co., Inc.	Dothan, AL	\$159,720
CMM Roofing, Inc.	Port Charlotte, FL	\$107,950
LaPorta Contracting	Largo, FL	\$125,114
Lewis Walker Roofing, Inc.	Lake City, FL	\$186,526
MRB Contractors	Irving, TX	\$170,939
Professional Roof Systems	Dunnellon, FL	\$124,000

NON-AGENDA ITEM/PROCUREMENT

Alicia Tretheway, Coordinator

Requesting Board approval of Resolution 2023-38, amending the final budget for fiscal year 2023 in the amount of \$107,950 to appropriate Sale of Surplus funds for the replacement of the Road Department roof.

Comm. Mills made a motion to approve Resolution 2023-38 as presented. Second was made by Comm. John Meeks and the MOTION CARRIES.

PUBLIC COMMENTS

Wilbur Dean provided an update to the Board of the negotiations with the 630 stating an agreement had been reached and he is expecting to receive the signed Agreement by the labor representative soon as well as the Paramedics Union.

RECOGNIZE ELECTED OFFICIALS

Sue Beaudette, Town of Bronson reminded everyone of the Waccasassa Water and Wastewater Cooperative meeting coming up next Wednesday, August 16th at 1:00 P.M. at the Cedar Key Water and Sewer District office in Cedar Key. The Bread of the Mighty mobile food bank is scheduled for Friday, August 25th at 9:30 A.M.

Inglis Mayor, Steve Schwing spoke to the Board of the inspection services provided by the Levy County Building & Zoning Department and the Town’s wish to retain these services for another year.

COMMISSIONERS’ REPORTS

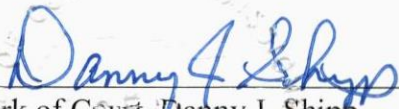
Comm. Hodge stated he was asked about keeping the Satellite Station garbage collection sites open 6 days a week.

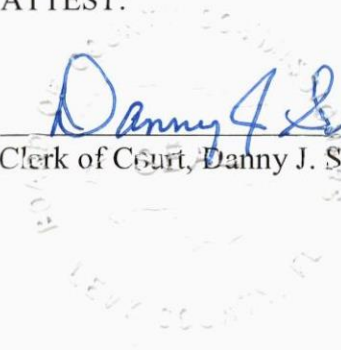
Comm. John Meeks reminded everyone of the schools in Levy County starting back on Thursday. Comm. John Meeks also gave clarification to an item he read regarding the voting done at the Final Budget Workshop on August 1st.

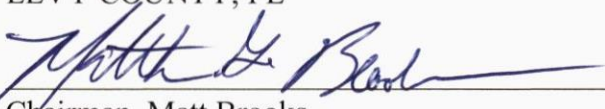
Comm. Brooks stated the need for more efforts with communication, due to an email he and the other Commissioners received regarding the Building & Zoning Department needing A/C repair for over a year. Comm. Brooks stated he wanted to see communication get better as the Coordinator should have addressed this without getting the Commissioners involved.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE COMMISSION, THE MEETING ADJOURNED AT 10:02 A.M.

ATTEST:


Clerk of Court, Danny J. Shipp



BOARD OF COUNTY COMMISSIONERS
LEVY COUNTY, FL

Chairman, Matt Brooks

FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME Brooks, Matthew		NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE Levy County Board of County Commissioners	
MAILING ADDRESS P.O. Box 310		THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF:	
CITY Bronson, FL 32621	COUNTY Levy	<input type="checkbox"/> CITY <input checked="" type="checkbox"/> COUNTY <input type="checkbox"/> OTHER LOCAL AGENCY	
DATE ON WHICH VOTE OCCURRED 8/8/2023		NAME OF POLITICAL SUBDIVISION: Levy County	
		MY POSITION IS: <input checked="" type="checkbox"/> ELECTIVE <input type="checkbox"/> APPOINTIVE	

WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing and filing the form.

INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

A person holding elective or appointive county, municipal, or other local public office **MUST ABSTAIN** from voting on a measure which would inure to his or her special private gain or loss. Each elected or appointed local officer also **MUST ABSTAIN** from knowingly voting on a measure which would inure to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent, subsidiary, or sibling organization of a principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies (CRAs) under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you are not prohibited by Section 112.3143 from otherwise participating in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on page 2)

APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, Matthew Brooks, hereby disclose that on August 8, 20 23 :

(a) A measure came or will come before my agency which (check one or more)

- ☒ inured to my special private gain or loss,
- ☐ inured to the special gain or loss of my business associate, _____ ;
- ☐ inured to the special gain or loss of my relative, _____ ;
- ☐ inured to the special gain or loss of _____ , by
whom I am retained; or
- ☐ inured to the special gain or loss of _____ , which
is the parent subsidiary, or sibling organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

Levy County Purchases goods on a "Rotating Basis" from AMB Supply, Inc., "DBA Levy Jones" a Florida Corporation, that I have an ownership interest in.

If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

8/8/2023

Date Filed

Matthew H. Brooks
Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.

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LAST NAME—FIRST NAME—MIDDLE NAME Meeks, John		NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE Levy County Board of County Commissioners	
MAILING ADDRESS P.O. Box 310		THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF:	
CITY Bronson, FL 32621	COUNTY Levy	<input type="checkbox"/> CITY <input checked="" type="checkbox"/> COUNTY <input type="checkbox"/> OTHER LOCAL AGENCY	
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* * * * *

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* * * * *

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- ☐ inured to the special gain or loss of my relative, _____;
- ☐ inured to the special gain or loss of _____, by whom I am retained; or
- ☐ inured to the special gain or loss of _____, which is the parent subsidiary, or sibling organization or subsidiary of a principal which has retained me.

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Levy County purchases goods on a "Rotating Basis" from LCNR Enterprises, LLC a Florida Limited Liability Company, that I have an ownership interest in.

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