

REGULAR MEETING

LEVY COUNTY BOARD OF COUNTY COMMISSIONERS

SEPTEMBER 5, 2023

The Regular Meeting of the Board of Levy County Commissioners was held on September 5, 2023 at 6:00 P.M. in the Meeting Room of the Levy County Annex Building with the following Commissioners present:

Chairman, Matt Brooks

Vice-Chair, Comm. Desiree Mills

Comm. Tim Hodge

Comm. Rock Meeks

Comm. John Meeks

Also present were:

County Attorney – Nicolle Shalley

County Coordinator – Wilbur Dean

Chairman Brooks called the Meeting to order at 6:00 P.M. Comm. Rock Meeks gave the invocation, followed by the Pledge of Allegiance led by Comm. John Meeks.

EXPENDITURES

Comm. Mills made a motion to approve the following expenditures presented for payment. Second was made by Comm. Rock Meeks and the MOTION CARRIES.

CHECK NUMBER	149678-149691, 149694-149758
FUND	AMOUNT
GENERAL REVENUE	1,770,046.62
ROAD	35,819.46
MOSQUITO CONTROL	180.35
TRANSPORTATION	98.87
911	17,444.00
COURT FACILITIES	2,208.70
MISC GRANTS	6,458.93
EMS	340,676.70
FIRE	2,492.63
TOURIST DEVELOPMENT	2,244.19
BLDG INSPECT & SAFETY	457.39
ROAD IMPRV & RESTORE	16,315.37
LANDFILL	5,421.13
MSBU'S	
TOTAL	\$ 2,199,864.34

LCNR EXPENDITURES

Comm. Mills made a motion to approve the following LCNR expenditures presented for payment. Second was made by Comm. Hodge and the MOTION CARRIES. Comm. John Meeks abstained from voting due to perceived conflict.

CHECK NUMBER	149692
FUND	AMOUNT
GENERAL REVENUE	422.85
ROAD	100.21
TRANSPORTATION	11.97
LANDFILL	28.99
TOTAL	\$ 564.02

AMB SUPPLY, INC. (DBA LEVY JONES) EXPENDITURES

Comm. John Meeks made a motion to approve the following AMB Supply, Inc. (DBA Levy Jones) expenditure for payment. Second was made by Comm. Hodge and the MOTION CARRIES. Comm. Brooks abstained from voting due to perceived conflict.

CHECK NUMBER	AMOUNT
FUND	149693
GENERAL REVENUE	3,399.55
TOTAL	\$ 3,399.55

AGENDA ADDITIONS, DELETIONS, MODIFICATIONS

Comm. Rock Meeks made a motion to approve the agenda with the addition of an item concerning his request to step down from serving on the VAB and for the Board to seek someone as his replacement. Second was made by Comm. John Meeks and the MOTION CARRIES.

PUBLIC COMMENTS

Inglis City Commissioner, Isaac Young thanked Comm. Mills and the Board of County Commissioners for work done regarding Hurrince Idalia.

BUSINESS OR INFORMATIONAL ITEMS

COUNTY COORDINATOR

Wilbur Dean
Requesting Board approval of Resolution 2023-051 ratifying Emergency Declaration(s) issued by the Chairman and Administrative Order(s) issued by the County Coordinator in response to Hurricane Idalia.

Comm. John Meeks made a motion to approve Resolution 2023-051 as presented. Second was made by Comm. Mills and the MOTION CARRIES.

DEPARTMENT OF PUBLIC SAFETY

Alesha Renaudo requested on behalf of Mitch Harrell, Director Board approval of Resolution 2023-56 to amend the final budget for FY 2022-2023. As well, seeking approval to purchase portable ultrasounds from Butterfly Network as well as tablets from CDW-G. This will increase the budget by \$50,000 for receipt of the DOH EMS County Award Grant for portable ultrasounds. As well, purchase of portable ultrasounds, tablets, and other necessary supplies for the 7 frontline ALS transport units, training, and backup. This is a non-matching grant.

Comm. John Meeks made a motion to approve Resolution 2023-56 as presented. Second was made by Comm. Mills and the MOTION CARRIES.

PROCUREMENT

Alicia Tretheway, Coordinator
A. Requesting Board approval of Task Assignment 2023-06 between Levy County and DRMP, Inc., for the Construction Engineering and Inspection services of CR 341 in the amount of \$87,897.25, funded by the Small County Road Assistance Program through the Florida Department of Transportation.

Comm. Mills made a motion to approve Task Assignment 2023-06 as presented. Second was made by Comm. Rock Meeks and the MOTION CARRIES.

B. Discussion on holding a Workshop titled “Doing Business with Levy County” to invite vendors and citizens to learn more about how they can do business with Levy County.

Comm. Mills made a motion to schedule a Workshop titled “Doing Business with Levy County” for October 19th at 6:00 P.M. in the Commission meeting room. Second was made by Comm. John Meeks and the MOTION CARRIES.

- C. Requesting Board approval of Resolution 2023-52 amending the final budget for fiscal year 2023 in the amount of \$3,360 for the Inglis Tower Site.

Comm. Mills made a motion to approve Resolution 2023-52 as presented. Second was made by Comm. Rock Meeks and the MOTION CARRIES.

- D. Requesting Board approval of Resolution 2023-53 amending the final budget for fiscal year 2023 in the amount of \$12,000 for the Road Department Restroom Repair.

Comm. Mills made a motion to approve Resolution 2023-53 as presented. Second was made by Comm. John Meeks and the MOTION CARRIES.

- E. Requesting Board approval of Task Assignment 2023-07 between Levy County and Wright-Pierce, Inc., in the amount of \$65,554 for the University Oaks, Phase IV Water Main Improvements.

Comm. Rock Meeks made a motion to approve Task Assignment 2023-07 with Wright-Pierce, Inc. as presented. Second was made by Comm. John Meeks and the MOTION CARRIES.

COUNTY ATTORNEY

Nicolle M. Shalley

Requesting Board approval of the Release of Sublease Agreement Number 2504-01, dated October 8, 1998. The property was previously used by the State of Florida Department of Highway Safety and Motor Vehicles and was subleased to Levy County, Florida for use by the Levy County Sheriff's Office. The property has been sold by the State of Florida and is now privately owned. In an email, Sheriff McCallum has stated their office has no further need or interest in the lease.

Comm. John Meeks made a motion to approve the Release of Sublease Agreement Number 2504-01 as presented. Second was made by Comm. Mills and the MOTION CARRIES.

PUBLIC COMMENTS

John MacDonald provided information to the Board of damage in Levy County resulting from Hurricane Idalia and of ongoing clean-up efforts.

COMMISSIONERS' REPORTS


Thanks were given to John MacDonald by all Commissioners for his work throughout Hurricane Idalia.

Comm. Mills reminded the Commissioners of the Legislative Delegation meeting coming up next Tuesday.


Comm. John Meeks stated there will be a meeting of the North Florida Economic Development Partnership this Friday in Williston at 9:00 A.M.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE COMMISSION, THE MEETING ADJOURNED AT 7:27 P.M.

ATTEST:


Clerk of Court, Danny J. Shipp

BOARD OF COUNTY COMMISSIONERS
LEVY COUNTY, FL


Chairman, Matt Brooks

FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME Brooks, Matthew		NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE Levy County Board of County Commissioners	
MAILING ADDRESS P.O. Box 310		THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF:	
CITY Bronson, FL 32621	COUNTY Levy	<input type="checkbox"/> CITY <input checked="" type="checkbox"/> COUNTY <input type="checkbox"/> OTHER LOCAL AGENCY	
DATE ON WHICH VOTE OCCURRED 9/5/2023		NAME OF POLITICAL SUBDIVISION: Levy County	
		MY POSITION IS: <input checked="" type="checkbox"/> ELECTIVE <input type="checkbox"/> APPOINTIVE	

WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing and filing the form.

INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

A person holding elective or appointive county, municipal, or other local public office **MUST ABSTAIN** from voting on a measure which would inure to his or her special private gain or loss. Each elected or appointed local officer also **MUST ABSTAIN** from knowingly voting on a measure which would inure to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent, subsidiary, or sibling organization of a principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies (CRAs) under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you are not prohibited by Section 112.3143 from otherwise participating in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on page 2)

APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, Matthew Brooks, hereby disclose that on September 5, 20 23 :

(a) A measure came or will come before my agency which (check one or more)

- ☒ inured to my special private gain or loss;
- ☐ inured to the special gain or loss of my business associate, _____;
- ☐ inured to the special gain or loss of my relative, _____;
- ☐ inured to the special gain or loss of _____, by whom I am retained; or
- ☐ inured to the special gain or loss of _____, which is the parent subsidiary, or sibling organization or subsidiary of a principal which has retained me.

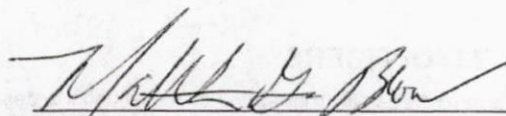
(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

Levy County Purchases goods on a "Rotating Basis" from AMB Supply, Inc., "DBA Levy Jones" a Florida Corporation, that I have an ownership interest in.

If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

9/5/23

Date Filed


Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.

FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME Meeks, John		NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE Levy County Board of County Commissioners	
MAILING ADDRESS P.O. Box 310		THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF:	
CITY Bronson, FL 32621	COUNTY Levy	<input type="checkbox"/> CITY <input checked="" type="checkbox"/> COUNTY <input type="checkbox"/> OTHER LOCAL AGENCY NAME OF POLITICAL SUBDIVISION: Levy County	
DATE ON WHICH VOTE OCCURRED 9/5/2023		MY POSITION IS: <input checked="" type="checkbox"/> ELECTIVE <input type="checkbox"/> APPOINTIVE	

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Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing and filing the form.

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For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

* * * * *

ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

* * * * *

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- ☐ inured to the special gain or loss of my business associate, _____ ;
- ☐ inured to the special gain or loss of my relative, _____ ;
- ☐ inured to the special gain or loss of _____ , by whom I am retained; or
- ☐ inured to the special gain or loss of _____ , which is the parent subsidiary, or sibling organization or subsidiary of a principal which has retained me.

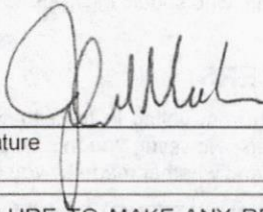
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Levy County purchases goods on a "Rotating Basis" from LCNR Enterprises, LLC a Florida Limited Liability Company, that I have an ownership interest in.

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