

**REGULAR MEETING
LEVY COUNTY BOARD OF COUNTY COMMISSIONERS
JANUARY 21, 2014**

The Regular Meeting of the Board of Levy County Commissioners was held on January 21, 2014 at 9:00 AM in the Levy County Board of County Commissioners meeting room, with the following Commissioners present:

Chairman Ryan Bell
Comm. John Meeks
Comm. Mike Joyner
Comm. Danny Stevens
Comm. Chad Johnson

Also present were:

County Attorney – Anne Bast Brown
County Coordinator – Fred Moody
Clerk of Court – Danny Shipp

Comm. Bell called the Meeting to order at 9:00 A.M. Comm. Joyner gave the invocation, followed by the Pledge of Allegiance led by Comm. Meeks.

EXPENDITURES

Comm. Johnson made a motion to approve the following expenditures presented for payment. Second was made by Comm. Meeks and the MOTION CARRIES.

| CHECK NUMBER | 114184-114341 |
|---------------------|------------------------|
| FUND | AMOUNT |
| GENERAL REVENUE | 1,009,215.98 |
| ROAD | 54,765.07 |
| SHIP | 11,691.00 |
| PAL LIBRARY | 13,723.60 |
| TRANSPORTATION | 32,065.54 |
| 911 | 11,082.25 |
| COURT FACILITIES | 87.00 |
| PROGRESS ENERGY | 15,152.77 |
| EMS | 47,943.37 |
| FIRE | 95,125.49 |
| TOURIST DEVELOPMENT | 9,623.86 |
| UTILITIES | 2,085.45 |
| ADD COURT COSTS | 578.34 |
| CAPITAL PROJECTS | 14,998.99 |
| LANDFILL | 63,508.45 |
| TOTAL | \$ 1,381,647.16 |

MINUTES

The minutes for the Regular Board meetings listed below were presented for Board approval:

| | |
|-------------------|-------------------|
| November 19, 2013 | December 17, 2013 |
| December 3, 2013 | January 7, 2014 |

Comm. Johnson made a motion to approve the Regular Board meetings listed above with corrections. Second was made by Comm. Joyner and the MOTION CARRIES.

PUBLIC COMMENTS

Andy Andrews of the Levy County Journal asked for Board action to name the Levy County Journal the official newspaper of record for Levy County.

Comm. Bell asked if there were any comments or discussion from the Board. There were none.

Eddie Masters of EJM Road Products asked the Board if they had considered using the soil stabilization project as presented by Mr. Wilkerson at the last Board meeting.

Non-Agenda Item

Comm. Meeks made a motion to hear a non-agenda item concerning the Levy County Journal issue. Second was made by Comm. Joyner and the MOTION CARRIES. The votes were as follows:

| | |
|--------------|---------------|
| <u>Yes</u> | <u>No</u> |
| Comm. Meeks | Comm. Stevens |
| Comm. Bell | Comm. Johnson |
| Comm. Joyner | |

Comm. Joyner made a motion to make the Levy County Journal the newspaper of Record for Levy County from Staff’s perspective. Second was made by Comm. Meeks.

Tom Tenbroek of the spoke to the Board stating the Williston Pioneer was the lowest priced and highest circulated newspaper in the County.

After discussion, Comm. Joyner rescinded his motion and Comm. Meeks rescinded his second of the motion.

Comm. Bell advised Mr. Andrews he can have this item placed on the next regular Board meeting agenda in order to give the Commissioners time to review his request before a vote is made.

Jon Russell spoke to the Board regarding the purchase of land in Levy County. He informed the Board there is a road going through the property although he found no easement recorded. Mr. Russell stated he would still like to purchase the property and asked the Board if they could look into this.

Mr. Greenlee stated he is working on this issue already and will bring the information to the Board for their review.

LEVY COUNTY SHERIFF’S OFFICE

Sheriff Bobby McCallum

Sheriff McCallum informed the Board of the passing of Johnnie Mae Jackson, a former employee at the Jail.

- A. Request to approve and ratify the amended 2014 Edward Byrne Memorial Justice Assistance Grant from \$46,605 to \$49,270.

Sheriff McCallum requested the Board ratify and accept the amended 2014 Edward Byrne Memorial Justice Assistance Grant. The amount will change from \$46,605 to \$49,270.

Comm. Meeks made a motion to ratify the final application of the amended 2014 Edward Byrne Memorial Justice Assistance Grant and approve the Certificate of Acceptance as presented. Second was made by Comm. Joyner and the MOTION CARRIES.

- B. Request approval to expend \$34,931 from the State Forfeiture Fund to purchase and replace outdated surveillance equipment and to purchase equipment for the Interview Room in the new Drug Task Force.

Sheriff McCallum requested Board approval to expend \$34,931 from the State Forfeiture Fund to purchase new surveillance equipment for the Drug Task Force Interview Room. The purchase would be made from Advanced Covert Technology, Inc. in the amount of \$34,931.

Comm. Joyner made a motion to approve the purchase of new surveillance equipment in the amount of \$34,931 from Advanced Technology, Inc. using the State Forfeiture Fund as requested. Second was made by Comm. Meeks and the MOTION CARRIES.

Sheriff McCallum reported to the Board of the death of an inmate at the Jail yesterday and stated a complete reported will be made. He stated all officers and emergency personnel involved did a commendable job.

SUPERVISOR OF ELECTIONS

Tammy Jones, Supervisor of Elections

Request approval and Chairman’s signature for matching funds for the Federal Election Activities grant. The Federal Election Activities funds are used for voter education. The State provides \$4,198.44 if the county matches 15% which would be \$629.77.

Mrs. Jones requested Board approval and the Chairman's signature for the Federal Election Activities grant funds. The county would match 15% of the State provided amount of \$4,198.44, which would be \$629.77. Mrs. Jones stated these funds are used for voter education.

Comm. Meeks made a motion to approve of and Chairman's signature for the Federal Election Activities grant funds as requested. Second was made by Comm. Joyner and the MOTION CARRIES.

NATURE COAST BUSINESS DEVELOPMENT COUNCIL

David Pieklik, Director
November-December 2013 Progress Report.

Mr. Pieklik gave a report of the Nature Coast Business Development Council for November – December, 2013. He reported to the Board one of the biggest accomplishments, which is still ongoing, is the asset mapping.

WITHLACOOCHEE RIVER BLUEGRASS FESTIVAL

David Elliott
Request approval to waive the \$600 Conditional Use Permit application fee. In November, 2013 an application fee of \$600 was paid for a Special Entertainment Permit.

Mr. Elliott requested the Board waive a \$600 Conditional Use Permit application fee, explaining an application fee of \$600 was paid in November, 2013 for a Special Entertainment Permit.

Comm. Johnson made a motion to waive the second \$600 application fee paid in November. Second was made by Comm. Meeks and the MOTION CARRIES.

JUDITH HALL

Request County to replace caved in culvert and replace dirt that caved in which made a sink hole on the easement of a County ditch.

Mrs. Hall requested assistance from the Board for the replacement of a caved in culvert near her property on the easement of a County ditch. The collapse of the culvert has caused flooding and a sinkhole. Mr. Hall also spoke stating he is thinking of others, not just of himself as other property nearby could also be flooded.

The Board agreed to have staff get a project assessment done and report back to them.

DEPARTMENT REPORTS

COUNTY COORDINATOR

Fred Moody

- A. Request Board approval and Chairman's signature for the USDA Lease extension from August 31, 2014 to July 31, 2015.

Mr. Moody requested Board approval and Chairman's signature for the USDA Lease extension from August 31, 2014 to July 31, 2015. The monthly lease rate is \$1,371.51.

Comm. Johnson made a motion to approve with the Chairman's signature the USDA Lease extension as requested. Second was made by Comm. Meeks and the MOTION CARRIES.

- B. Request approval of Agreement with Preble-Rish, Inc. for the Waccasassa Channel Markers.

Mr. Moody requested Board approval of the Agreement with Preble-Rish, Inc. for the Waccasassa Channel Markers.

Comm. Meeks made a motion to approve the Agreement with Preble-Rish, Inc. as presented. Second was made by Comm. Joyner and the MOTION CARRIES.

- C. Announce receipt of a Monument Placement Application and schedule date of presentation of Monument Placement Application.

Mr. Moody announced to the Board a Monument Placement Application had been received. He requested a date from the Board for this to be placed on the agenda.

The Commissioners agreed to have this item placed on the next regular meeting agenda, February 4th.

DEVELOPMENT DEPARTMENT

Bill Hammond, Director

- A. Request Board direction concerning Special Event/Public Event Permitting Workshop.

Mr. Hammond requested Board direction concerning a Special Event/Public Event Permitting Workshop.

The Board agreed by consensus to hold a Workshop to discuss Special Events and Public Event Permitting to brainstorm ideas to be determined at a later date.

- B. Request Board approval and Chairman's signature for a License Agreement between Levy County BOCC and Perconti Data Systems, Inc. for the purchase of Building Permit Module/Software and a Code Enforcement Module/Software.

Mr. Hammond requested Board approval and the Chairman's signature on the License Agreement between Levy County BOCC and Perconti Data Systems, Inc. for the purchase of Building Permit Module/Software and Code Enforcement Module/Software.

Comm. Johnson made a motion to approve the License Agreement with the Chairman's signature between Levy County BOCC and Perconti Data Systems, Inc. as requested. Second was made by Comm. Meeks and the MOTION CARRIES.

EMERGENCY MANAGEMENT

Mark S. Johnson, Director

Request approval of recommended quote develop/conduct Emergency Operation Center (EOC)/Incident Command System (ICS) Position Specific Workshops.

Mr. Johnson requested Board approval of a quote from AMEC in the amount of \$9,875, which was the only business to respond to the request for a proposal to develop/conduct Emergency Operation Center/Incident Command System position specific workshops. Mr. Johnson stated this would be paid through their Homeland Security Grant Programs.

Comm. Stevens made a motion to approve the quote from AMEC as presented. Second was made by Comm. Joyner and the MOTION CARRIES.

LEVY COUNTY TRANSIT

Connie Conley, General Manager

Request approval of Service Agreement for continued transportation for Suwannee Valley Economic Council to Senior Centers, term January 1-December 31, 2014.

Ms. Conley requested Board approval of the Service Agreement for continued transportation for Suwannee Valley Economic Council to Senior Centers. The Agreement period is from January 1, 2014 to December 31, 2014.

Comm. Meeks made a motion to approve the Service Agreement between Levy County BOCC and the Suwannee River Economic Council as requested. Second was made by Comm. Johnson and the MOTION CARRIES.

PUBLIC SAFETY

David Knowles, Director

- A. Requesting approval to advertise an "Invitation Bid" for the Fire Station remodel-EMS Living Facility at the Fire Rescue Station 2 in Morriston.

Mr. Knowles requested Board approval to advertise an "Invitation to Bid" for the Fire Station remodel-EMS Living Facility at the Fire Rescue Station 2 in Morriston.

Comm. Stevens made a motion to approve the request to advertise an "Invitation to Bid" as requested. Second was made by Comm. Joyner and the MOTION CARRIES.

- B. Quarterly Report Presentation.

Mr. Knowles presented the quarterly report to the Board of the Department of Public Safety for the quarter ended December 31, 2013.

ROAD DEPARTMENT

Bruce Greenlee, Administrative Road Superintendent

Request approval and Chairman's signature to adopt Resolution 2014-01 to schedule a Public Hearing on Tuesday, February 18, 2014 at 9:00 A.M. for the closure of a portion of SE 118th Avenue located in Fox Grove Farms Subdivision as requested by the Petitioners, Lon and Nancy Borbolla.

Mr. Greenlee requested Board approval and Chairman's signature of Resolution 2014-01 scheduling a Public Hearing on Tuesday, February 18, 2014 at 9:00 A.M. for the closure of a portion of SE 118th Avenue located in Fox Grove Farms Subdivision as requested by the Petitioners, Lon and Nancy Borbolla.

Comm. Stevens made a motion to approve with Chairman's signature Resolution 2014-01 as presented. Second was made by Comm. Meeks and the MOTION CARRIES.

PUBLIC COMMENTS

Sally Price, City of Inglis Commissioner spoke and stated the citizens are happy with the job being done by the Sheriff's Department in Inglis.

Ms. Price spoke to the Board regarding the Police Station building which is for sale in Inglis. She stated she has spoken to Mr. Knowles about building ambulance quarters onto their Fire Department with a Command Center by using the money from the sale of the Police Station building.

Eddie Masters spoke to the Board again regarding the soil stabilization product he spoke of earlier. He stated the price he gave earlier was for an 8" road. He also gave information about the product to be used for a 6" road. The price for 2,500' would be \$22,000.

COMMISSIONERS' REPORTS

Comm. Meeks reported the Martin Luther King Jr. parade in Williston went well.

Comm. Johnson announced to everyone there would be a "Stop Hunger Now" event on January 25th with food sampling, live entertainment, silent and live auctions at the Tommy Usher Center in Chiefland. Food sampling begins at 6:30 P.M. and the live auction begins at 8:00 P.M. If anyone is interested, they can contact Diana Childs at the Chiefland Methodist Church.

Comm. Johnson reminded everyone the Levy County Education Foundation Gala will be on February 1st.

Comm. Joyner thanked the Maintenance Department for their ongoing work in the Civil Department of the Clerk's Office in the Courthouse.

Mr. Shipp reminded the Commissioners of a VAB meeting today at 1:30 P.M.

The meeting recessed at 11:04 A.M.

The meeting reconvened at 11:27 A.M.

CAPITAL IMPROVEMENTS PRESENTATION

Construction/Maintenance

Mr. Jones reported to the Board of the upgrades being done to the Civil Department of the Clerk's Office upstairs in the Courthouse. He also spoke of the need for a new backup generator which would cost about \$225,000 and a UPS backup for the Clerk's computers.

The Commissioners asked if Mr. Jones could get a quote for a storage facility to be constructed at the Landfill.

Mr. Moody reported to the Board the amount he quoted for the M & M building was incorrect. The actual amount for the building and 2.1 acres is \$265,000.

Mr. Jones spoke to the Board about the University Oaks water system and the need for changes to be made. The Board agreed to have a rate study done on the University Oaks water system. A Public Hearing date was then set on March 4th at 6:30 P.M. in Courtroom A to discuss raising the water rates.

Veteran's Service

Mr. Lowyns spoke to the Board of standards concerning privacy of their clients they are having difficulty complying with due to office space. He stated there is office space at the Dogan Cobb building which could work for their needs. Another option which will work for now is to remove a wall within the existing Veteran's office. Mr. Jones stated this could be done without any problems. An estimate for this work would be around \$1,500.

Road Department

Mr. Moody spoke of maintaining the grounds at the Cedar Key airport runway. A mowing crew could be contracted or the Road Department could purchase a lawnmower.

Mr. Greenlee also spoke of advertising the "Adopt-a-Road" program as a benefit to the county for keeping the roadways clean.

The Board agreed by consensus to have Mr. Greenlee request bids for a mower.

Comm. Bell stated there is a road in his district which could be a test road for the stabilization product.

Levy County Transit

Ms. Conley stated there is a need for an additional Road Department mechanic to be on call for maintenance of the transit busses. There is money in the Transit budget to purchase a truck for this person. Of the quotes received, the White Ford quote was \$27,894, slightly more than the State Contract amount. Ms. Conley requested the purchase be made from White Ford.

Comm. Meeks made a motion to allow equipment funds in the amount of \$27,894 to be used to purchase a truck from White Ford as requested from Ms. Conley. Second was made by Comm. Joyner and the MOTION CARRIES.

Development Department

Mr. Hammond stated he will be bringing in quotes at the next meeting for the purchase of a new copier. After speaking with Mr. Knowles, the Department of Public Safety has a generator they can use. The only expense would be for the concrete slab and transfer switch running to the building which would be around \$8,000.

Comm. Joyner made a motion to allow the Development Department to expend funds in the amount of \$8,000 from Capital Improvements for a concrete slab and wiring expense for the generator as stated by Mr. Hammond. Second was made by Comm. Johnson and the MOTION CARRIES.

The Commissioners discussed the option of holding the next Board meeting in Courtroom A if space is needed.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE COMMISSION, THE MEETING ADJOURNED AT 12:51 P.M.

ATTEST:

BOARD OF COUNTY COMMISSIONERS
LEVY COUNTY, FL

Clerk of Court, Danny J. Shipp

Chairman, Ryan Bell