

**REGULAR MEETING
LEVY COUNTY BOARD OF COUNTY COMMISSIONERS
MARCH 6, 2012**

The Regular Meeting of the Board of Levy County Commissioners was held on March 6, 2012 at 9:00 AM in the Levy County Board of County Commissioners meeting room, with the following Commissioners present:

Chairman Danny Stevens
Comm. Marsha Drew
Comm. Ryan Bell
Comm. Chad Johnson
Comm. Mike Joyner

Also present were:

Clerk of Court – Danny J. Shipp
County Attorney – Anne Bast Brown
County Coordinator – Fred Moody
Assistant to the County Coordinator – Dick Tummond

Chairman Stevens called the meeting to order at 9:00 AM. Bruce Greenlee gave the invocation, followed by the Pledge of Allegiance.

EXPENDITURES

Comm. Bell made a motion to approve the following expenditures presented for payment. Second was made by Comm. Drew and the MOTION CARRIES.

| CHECK NUMBER | 107403-107516 |
|---------------------|------------------------|
| FUND | AMOUNT |
| GENERAL REVENUE | 1,253,354.54 |
| ROAD | 10,725.69 |
| SHIP | 12,335.00 |
| TRANSPORTATION | 27,942.32 |
| 911 | 14,000.00 |
| COURT FACILITIES | 743.05 |
| PROGRESS ENERGY | 187.66 |
| EMS | 12,090.17 |
| FIRE | 2,814.14 |
| TOURIST DEVELOPMENT | 8,913.86 |
| UTILITIES | 1,119.64 |
| DRUG TASK FORCE | 1,779.00 |
| LANDFILL | 1,415.46 |
| TOTAL | \$ 1,347,420.53 |

MINUTES

The minutes for the regular Board meeting held on February 7, 2012 were presented for Board approval.

Comm. Drew made a motion to approve the minutes from the regular Board meeting held February 7, 2012 as presented. Second was made by Comm. Johnson and the MOTION CARRIES.

GOETHE FOREST

Bobby Cahal, Goethe Forest Supervisor

- A. Presenting annual Revenue Sharing check.

Mr. Cahal presented the Board on behalf of Adam Putnam, Commissioner of Agriculture the Annual Revenue Sharing check in the amount of \$55,397.91.

ROAD DEPARTMENT

Bruce Greenlee, Administrative Superintendent

- A. Adoption of Resolution 2012-04 to schedule a Public Hearing on Tuesday, April 3, 2012 at 9:00 A.M. for the closure of NE 30th Street as requested by Petitioner, Daniel Jerrels.

Mr. Greenlee requested Board approval to schedule a Public Hearing on Tuesday, April 3, 2012 at 9:00 A.M. for the closure of NE 30th Street as requested by Petitioner, Daniel Jerrels.

Comm. Drew made a motion to schedule a Public Hearing on Tuesday, April 3, 2012 at 9:00 A.M. as requested. Second was made by Comm. Johnson and the MOTION CARRIES.

- B. Requesting approval of Resolution 2012-05, Agreement with Florida Department of Transportation for Safe Route to School for Joyce Bullock Elementary, Williston Elementary and Williston Middle Schools.

Mr. Greenlee requested Board approval of Resolution 2012-05, an Agreement with the Florida Department of Transportation for Safe Route to School for Joyce Bullock Elementary, Williston Elementary and Williston Middle Schools.

Comm. Drew made a motion to approve Resolution 2012-05 as requested. Second was made by Comm. Bell and the MOTION CARRIES.

911 ADDRESSING

Mike West, 911 Coordinator

- A. Requesting Board approval to spend 911 equipment (carry forward) monies for the purchase of two servers.

Mr. West requested Board approval to spend 911 equipment (carry forward) monies for the purchase of two servers. Mr. West stated the carry forward amount is \$15,000. The bids received are as follows:

| | |
|-----------------------------|-------------|
| Howard Technology Solutions | \$ 7,500.00 |
| Dell | 13,103.00 |
| IBM | 9,719.99 |

Comm. Drew made a motion to approve the lowest or best bid. Second was made by Comm. Bell and the MOTION CARRIES.

CLERK OF COURT

Danny Shipp

- A. Presenting a proposal for computers being removed from inventory and donating these to ARC of Levy County.

Mr. Shipp requested Board approval to donate computers removed from inventory to LARC as they have an ongoing project of dismantling and recycling old computers to sell, creating additional funding.

Comm. Bell made a motion to approve donating old computers being removed from county inventory to LARC as requested. Second was made by Comm. Drew and the MOTION CARRIES.

COUNTY COORDINATOR

Fred Moody, County Coordinator

- A. Review RFP for newspaper advertising; Legal and Official Advertising for Levy County Board of County Commission.

Mr. Moody requested the Board review bid documents prepared by Atty. Brown concerning newspaper advertising.

After discussion, the Board agreed by consensus to TABLE this item until the April 3rd meeting.

CORRESPONDENCE

Jacqueline Martin,

- A. Presenting Proclamation 2012-14 recognizing April 2012 as “Water Conservation Month”.

Mrs. Martin requested Board approval of Proclamation 2012-14 recognizing April, 2012 as “Water Conservation Month” and read the Proclamation into public record.

Comm. Drew made a motion to approve Proclamation 2012-14 as requested. Second was made by Comm. Johnson and the MOTION CARRIES.

HUMAN RESOURCES

Jacqueline Martin, Human Resource Manager

Presenting three draft policies for consideration:

- A. Performance Bonuses.

Mrs. Martin requested Board approval to adopt by policy the current practice for Performance Bonuses which had been established by the Board.

Comm. Bell made a motion to adopt the Policy for Performance Bonuses as presented. Second was made by Comm. Johnson and the MOTION CARRIES.

- B. Internet, E-mail and computer usage.

Mrs. Martin requested Board approval to adopt the Internet, E-mail and computer usage policy.

Comm. Johnson made a motion to adopt the Policy for Internet, E-mail and computer usage as presented. Second was made by Comm. Bell and the MOTION CARRIES.

- C. Social Media.

Mrs. Martin requested Board approval to adopt the Social Media usage policy.

Jose Esteves spoke to the Board, stating there is no problem with employees using their own computers and accessing the county’s internet. Problems with viruses can occur when social media is used on county computers.

Renate Cannon spoke to the Board and requested no personal matters be allowed on county computers.

Comm. Johnson made a motion to approve the policy for Social Media usage as presented. Second was made by Comm. Bell and the MOTION CARRIES.

LIBRARY

Lisa Brasher, Director

A. Request appointment of Russell Wells to the PAL Co-op Board, replacing Virginia Meisenheimer, who has resigned.

Ms. Brasher requested Board approval to appoint Russell Wells to the PAL Co-op Board, replacing Virginia Meisenheimer.

Comm. Johnson made a motion to approve the appointment of Russell Wells to the PAL Co-op Board as requested. Second was made by Comm. Bell and the MOTION CARRIES.

PUBLIC COMMENTS

Barney Cannon spoke regarding usage of computers for personal use and agreed with Commissioners in their efforts to curb the usage by employees except for work.

COMMISSIONERS' REPORTS

Comm. Drew spoke of the Medicare/Medicaid issue in Legislature hoping this will not pass as it would affect everyone negatively.

Comm. Bell asked Mr. Shipp about budget reports for the 1st quarter. Mr. Shipp stated he will have reports for the next meeting.

Comm. Stevens requested the Board hear a non-agenda item.

Comm. Joyner made a motion to hear a non-agenda item. Second was made by Comm. Bell and the MOTION CARRIES. Comm. Johnson votes NO.

Comm. Stevens stated he had received an Administrative Order from Chief Judge Martha Lott regarding monuments, artworks or displays on county property.

Renate Cannon read the letter into public record.

After discussion, the Commissioners agreed to send a letter back to Chief Judge Lott indicating the Judges opportunity to serve and protect the people is within the courtroom. The caretaking of the courthouse and properties is that of the Commissioners. The Judges have the same opportunity as the general public regarding input and comments on matters brought before the Commissioners.

Mr. Shipp stated he had an item to add to Comm. Stevens' non-agenda request stating W.A.R. (Withlacoochee Area Residents) had petitioned to use the courthouse for a Florida Nuclear Regulatory Commission meeting in October.

The Commissioners agreed they would not have a problem with this meeting taking place in the courthouse.

Mr. Shipp stated he will ask the three judges to be in attendance to send a letter requesting use of the courthouse and will present it at the next Board meeting.

The meeting recessed at 10:36 A.M.

The meeting reconvened at 11:00 A.M.

WORKSHOP

Atty. Brown spoke to the Board explaining the purpose and direction for the Local Preference Purchasing Policy.

- I. Draft Resolution 2012-17, adopting local preference purchasing policy.

Jacob Piazza with J & L Construction and A.D. Andrews spoke regarding the local preference purchasing policy.

After discussion by the Commissioners, Atty. Brown will prepare and bring a Resolution back at the next Board meeting.

- II. Special Events Ordinance and provide input on:

- A. Any amendments to the ordinance or related fee resolution.

Atty. Brown stated the amendments to the Ordinance or related fee Resolution for the Board.

- III. Scheduling public hearing before or after 5:00 P.M.

Atty. Brown informed the Board one of the two required hearings would need to be in the morning and one after 5:00 P.M.

The Board agreed to schedule one of the meetings after 5:00 P.M.

- IV. Draft RFP for Insurances, Consulting and Broker Services.

Mr. Moody requested direction from the Board for Atty. Brown to prepare RFP for Insurances, Consulting and Broker Services.

After discussion, it was agreed a rough draft for wording of the RFP would need to be prepared and brought before the Commission for review.

Andrews spoke regarding the Local Preference Policy issue.

Rob Corbitt spoke about Special Event turn around time to process applications.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE COMMISSION, THE MEETING ADJOURNED AT 12:08 P.M.

ATTEST:

BOARD OF COUNTY COMMISSIONERS
LEVY COUNTY, FL

Clerk of Court, Danny J. Shipp

Chairman, Danny Stevens