

**REGULAR MEETING  
LEVY COUNTY BOARD OF COUNTY COMMISSIONERS  
APRIL 2, 2019**

The Regular Meeting of the Board of Levy County Commissioners was held on April 2, 2019 at 9:00 A.M. in the Levy County Board of County Commissioners meeting room with the following Commissioners present:

Chairman John Meeks  
Comm. Matt Brooks  
Comm. Rock Meeks  
Comm. Lilly Rooks  
Comm. Mike Joyner

Also present were:

County Attorney – Anne Bast Brown  
County Coordinator – Wilbur Dean

Chairman John Meeks called the Meeting to order at 9:00 A.M. Comm. Joyner gave the invocation, followed by the Pledge of Allegiance.

**EXPENDITURES**

Comm. Joyner made a motion to approve the following expenditures presented for payment. Second was made by Comm. Rock Meeks and the MOTION CARRIES.

<b>CHECK NUMBER</b>	<b>133905-134026</b>
<b>FUND</b>	<b>AMOUNT</b>
GENERAL REVENUE	1,330,334.83
ROAD	61,499.35
SHIP	28,253.17
MOSQUITO CONTROL	1,180.00
TRANSPORTATION	10,253.10
911	15,056.42
COURT FACILITIES	5,315.47
MISC GRANTS	13,307.28
EMS	22,194.36
FIRE	13,333.46
TOURIST DEVELOPMENT	2,504.73
UTILITIES	10,266.34
IMPACT FEES - PARKS	1,887.34
CAPITAL PROJECTS	1,400.69
LANDFILL	27,990.39
<b>TOTAL</b>	<b>\$ 1,544,776.93</b>
 <b>EFT/ACH PAYMENT</b>	 <b>\$ 22,693.30</b>

**PUBLIC COMMENTS**

Vivian Robinson a Levy County resident, spoke to the Board expressing her satisfaction with the Transit Department and commended the drivers for making her trips to appointments pleasant.

Tim West, owner of Strawberry Fields RV Park spoke to the Board regarding the dust generated from the dirt road which runs alongside the RV Park.

Comm. John Meeks advised Mr. West the Board will be holding a Workshop on April 30<sup>th</sup> to discuss roads in need of paving and repair throughout the county. He asked Mr. Dean to invite City of Chiefland officials to discuss options for Mr. West in order to get the portion of road paved he spoke of.

## **MINUTES**

The minutes for the Regular Board meeting held on February 19, 2019 were presented for Board approval.

Comm. Brooks made a motion to approve the minutes for the Regular Board meeting held on February 19, 2019 as presented. Second was made by Comm. Joyner and the MOTION CARRIES.

## **BUILDING AND ZONING**

Robert Boulette, Development Director

A. Public Hearing – Final Plat (FP 02-18). Petitioning the Board for a Final Plat of “Watson Subdivision.”

Atty. Brown swore in members of the audience wishing to speak for or against the item to be presented.

Comm. John Meeks asked if there was any ex-parte communication by any of the Commissioners. There was none.

Comm. John Meeks asked if there was anyone in the audience who wished to speak for or against the item presented. There was none.

Comm. Rock Meeks made a motion to approve the Final Plat FP 02-19 as presented. Second was made by Comm. Brooks and the MOTION CARRIES.

B. Requesting Board approval to seek services of Fire Investigator II/Fire Safety Inspector II to perform fire plan review and inspections.

Mr. Boulette stated he does not currently hold a fire inspector’s certificate, but stated he expects to have completed the necessary steps to acquire Fire Inspector I by the end of 2019. It is pertinent to secure the services of a Fire Investigator II/Fire Inspector II to perform fire plan reviews and inspections. Mr. Boulette recommended Jimmy Golden who is currently performing these services for Dixie and Gilchrist Counties on an “as needed” basis. Any agreement reached will be presented to the Board for approval.

Comm. Brooks also recommended Mr. Boulette speak to Danny Wallace who currently serves as the Fire Inspector for the City of Williston.

Comm. Rock Meeks made a motion to approve entering into an agreement with Jimmy Golden for services of a Fire Investigator II/Fire Inspector II on a temporary basis. Second was made by Comm. Brooks and the MOTION CARRIES.

## **LEVY COUNTY COMMISSIONER, JOHN MEEKS, CHAIRMAN**

Requesting Board approval of Proclamation 2019-026 recognizing April, 2019 as “Water Conservation Month.”

Comm. Rock Meeks made a motion to approve Proclamation 2019-026 as requested. Second was made by Comm. Joyner and the MOTION CARRIES.

## **SUPERVISOR OF ELECTIONS**

Tammy Jones

Requesting Board approval for Chairman’s signature to provide matching funds for Federal Election Activities Grant. (HAVA) \$1,000 was already approved and budgeted in the current fiscal year. Mrs. Jones stated the grant was larger this year than expected and the requested additional amount of \$292.93 will cover the county’s 15% match. These funds are used to print and mail sample ballots and train poll workers.

Comm. Rock Meeks made a motion to approve the Chairman’s signature on the Federal Election Activities Grant as requested. Second was made by Comm. Rooks and the MOTION CARRIES.

**NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL**

Scott Koons, Executive Director

Requesting Board approval of Proclamation 2019-025 recognizing May 7, 2019 as “North Central Florida Regional Planning Council Day.” Mr. Koons then gave a Powerpoint presentation to the Board.

Comm. Brooks made a motion to approve Proclamation 2019-025 as requested. Second was made by Comm. Rooks and the MOTION CARRIES.

**DEPARTMENT REPORTS**

**PROCUREMENT DEPARTMENT**

Alicia Tretheway, Procurement Coordinator

- A. Requesting the Levy County Board of County Commissioners to waive the bid process and approve the agreement/SOW between ADA Site Compliance and Levy County for the remediation of PDF’s. Mrs. Tretheway stated the county currently has 13,177 pages which will need to be remediated in order to be ADA compliant. The fee for this would be \$2.85 per page for a total of \$37,554.45. Mrs. Tretheway stated if the Board does not wish to waive the bid process, she has drafted an RFP.

Comm. Joyner made a motion to waive the bid process and approve the agreement/SOW between ADA Site Compliance and Levy County as requested. Second was made by Comm. Rooks and the MOTION FAILS. The votes were as follows:

<u>Yes</u>	<u>No</u>
Comm. Joyner	Comm. Rock Meeks
Comm. Rooks	Comm. Brooks
	Comm. John Meeks

Audience members Renate Cannon, Kelly Bishop from CHW and Dana Sheffield spoke regarding this item.

- B. Requesting the Levy County Board of County Commissioners to waive the bid process and approve the agreement/SOW between ADA Site Compliance and Levy County for the auditing of web pages on the County website. ADA Site Compliance will audit the website pages with screen readers and submit reports quarterly with any errors found. Mrs. Tretheway stated either she or the website company can fix any errors.

Comm. Joyner made a motion to waive the bid process and approve the agreement/SOW between ADA Site Compliance and Levy County for auditing of web pages on the County website as requested. Second was made by Comm. Rock Meeks and the MOTION CARRIES. Comm. Brooks voted NO.

**TOURIST DEVELOPMENT**

Tisha Whitehurst, Coordinator

Requesting Board approval of the requested appointment of Tourist Development Council (TDC) member Vicki Todd to the TDC Tourism Industry vacant seat whose term expires 4/14/2022.

Comm. Joyner made a motion to appoint Vicki Todd to the TDC Tourism Industry vacant seat as requested. Second was made by Comm. Brooks and the MOTION CARRIES.

## **PLANNING DEPARTMENT**

Public Hearing – Mr. Dean requested on behalf of Shenley Neely, Board approval of Ordinance 2019-001 adopting amendments to the Schedule of Capital Improvements for Levy County for years 2018-2019 through 2022-2023.

Comm. John Meeks asked if there was anyone in the audience wishing to speak for or against the Ordinance as presented.

Those who spoke were: Renate Cannon, Terry Witt and Barney Cannon.

Comm. Rock Meeks made a motion to approve Ordinance 2019-001 as presented. Second was made by Comm. Joyner and the MOTION CARRIES.

## **DEPARTMENT OF PUBLIC SAFETY**

Mitch Harrell, Director

Requesting Board approval and the Chairman's signature on the Services and Product Agreement between Icom America, Inc. and Levy County for \$38,100.00. This Agreement is necessary for continued service and support of the countywide radio system.

Comm. Joyner made a motion to approve the Services and Product Agreement with the Chairman's signature between Icom America, Inc. as requested. Second was made by Comm. Rock Meeks and the MOTION CARRIES.

## **PUBLIC COMMENTS**

Sallie Ann Collins inquired of Chief Harrell the proper way to dispose of an expired home fire extinguisher.

Chief Harrell answered it may be disposed of at the Landfill and agreed it would be good experience to use it in a safe area outdoors before disposing of it.

## **COMMISSIONERS' REPORTS**

Comm. Joyner stated the Levy County Fair begins this Thursday evening in Williston. Comm. Joyner stated he wished to represent the Board on the 16<sup>th</sup> by assisting with a group in Arcadia in sending supplies to Nebraska in response to cattle loss due to the recent severe flooding.

The Commissioners agreed it would be a good idea for Comm. Joyner to go and assist as a Commissioner representing Levy County in this effort.

Comm. Joyner made a motion to re-appoint Andrew Carswell to Seat 3 on the Board of Adjustments for a four (4) year term (2019-2023). Second was made by Comm. Rooks and the MOTION CARRIES.

Comm. Brooks provided information on the "Community Garden" project in Williston which he is a part of. Comm. Brooks also shared information with the Board regarding Shoreline Resiliency Projects.

Comm. Brooks gave an update on Williston General Hospital. He stated the hospital is currently operating with the exception of the Emergency Room.

Comm. John Meeks stated the Levy County Fair which was spoken of by Comm. Joyner earlier will run from the 4<sup>th</sup> through the 7<sup>th</sup>. The Nature Coast Kayak Challenge will take place April 5<sup>th</sup> and 6<sup>th</sup> in Cedar Key. The City of Fanning Springs will hold their Annual Easter Egg Hunt, Duck Race and Water Ski Show on April 13<sup>th</sup>. The Tri-County Cruisers will have a Car Show on April 20<sup>th</sup> in Chiefland and the annual Wild Hog Canoe/Kayak Race will take place on April 27<sup>th</sup>.

Comm. John Meeks then spoke of a Water Policy meeting in Tallahassee he attended recently.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE COMMISSION, THE MEETING ADJOURNED AT 11:55 A.M.

ATTEST:

BOARD OF COUNTY COMMISSIONERS  
LEVY COUNTY, FL

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Clerk of Court, Danny J. Shipp

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Chairman, John Meeks