

REGULAR MEETING

LEVY COUNTY BOARD OF COUNTY COMMISSIONERS

MAY 9, 2023

The Regular Meeting of the Board of Levy County Commissioners was held on May 9, 2023 at 9:00 A.M. in the Meeting Room of the Levy County Annex Building with the following Commissioners present:

Chairman, Matt Brooks

Vice-Chair, Comm. Desiree Mills

Comm. Tim Hodge

Comm. John Meeks

Comm. Rock Meeks

Also present were:

County Attorney – Nicolle Shalley

County Coordinator – Wilbur Dean

Chairman Brooks called the Meeting to order at 9:00 A.M. Comm. Rock Meeks gave the invocation, followed by the Pledge of Allegiance led by Comm. John Meeks.

EXPENDITURES

Comm. Rock Meeks made a motion to approve the following expenditures presented for payment. Second was made by Comm. Mills and the MOTION CARRIES.

CHECK NUMBER	148582-148594, 148597-148716	
FUND		AMOUNT
GENERAL REVENUE		1,705,519.21
ROAD		62,354.92
MOSQUITO CONTROL		180.35
TRANSPORTATION		11,439.98
911		17,396.00
COURT FACILITIES		4,295.00
MISC GRANTS		36,120.86
EMS		30,255.34
FIRE		40,725.08
TOURIST DEVELOPMENT		5,372.74
UTILITIES		204.60
BLDG INSPECT & SAFETY		2,313.10
IMPACT FEES - EMS		53.08
IMPACT FEES - PARKS		150.21
IMPACT FEES - RD DIST III		1,410.00
SHERIFF FED EQUITABLE SHARE		1,000.00
CAPITAL PROJECTS		21,713.13
ROAD IMPRV & RESTORE		20,500.75
LANDFILL		66,820.91
TOTAL	\$	2,027,825.26
EFT/ACH PAYMENT	\$	291,448.39

LCNR EXPENDITURES

Comm. Mills made a motion to approve the following LCNR expenditures presented for payment. Second was made by Comm. Rock Meeks and the MOTION CARRIES. Comm. John Meeks abstained from voting due to perceived conflict.

CHECK NUMBER	148595
FUND	AMOUNT
GENERAL REVENUE	770.55
ROAD	761.78
TRANSPORTATION	413.26
EMS	9.90
FIRE	8.00
LANDFILL	143.44
TOTAL	\$ 2,106.93

AMB SUPPLY, INC. (DBA LEVY JONES) EXPENDITURES

Comm. Rock Meeks made a motion to approve the following AMB Supply, Inc. (DBA Levy Jones) expenditure for payment. Second was made by Comm. John Meeks and the MOTION CARRIES. Comm. Brooks abstained from voting due to perceived conflict.

CHECK NUMBER	148596
FUND	AMOUNT
GENERAL REVENUE	89.70
LANDFILL	251.50
TOTAL	\$ 341.20

Comm. Rock Meeks made a motion to ratify the AMB Supply, Inc. (DBA Levy Jones) expenditures from April 25, 2023 as presented. Second was made by Comm. John Meeks and the MOTION CARRIES. Comm. Brooks abstained from voting due to perceived conflict.

CHECK NUMBER	148463
FUND	AMOUNT
GENERAL REVENUE	2,636.20
ROAD	144.50
TOTAL	\$ 2,780.70

MINUTES

The minutes for the Regular Meeting held April 25, 2023 were presented for Board approval.

Comm. Rock Meeks made a motion to approve the minutes for the Regular Meeting held on April 25, 2023 as presented. Second was made by Comm. Mills and the MOTION CARRIES.

AGENDA ADDITIONS, DELETIONS, MODIFICATIONS

Comm. John Meeks made a motion to approve the agenda with the addition of an action item concerning termination of the Dewberry Agreement. Second was made by Comm. Rock Meeks and the MOTION CARRIES.

PROCLAMATIONS/RECOGNITIONS

Requesting Board approval of a Proclamation declaring May 7-13, 2023 as “National Travel and Tourism Week” in Levy County, Florida.

Comm. John Meeks made a motion to approve the “National Travel and Tourism Week” Proclamation as presented. Second was made by Comm. Mills and the MOTION CARRIES.

BUSINESS OR INFORMATIONAL ITEMS**SHERIFF'S OFFICE-911**

Mike West, 911 Coordinator

Requesting Board approval of Resolution 2023-20 amending the final budget for fiscal year 2023 in the amount of \$39,219. This budget amendment is necessary to allow for additional funds received from the State E911 Board in the form of a Rural County Grant.

Comm. John Meeks made a motion to approve Resolution 2023-20 as presented. Second was made by Comm. Rock Meeks and the MOTION CARRIES.

ROAD DEPARTMENT

Casey Duquette, Administrative Field Manager

Requesting Board approval of Resolution 2023-19 authorizing a Construction and Maintenance Agreement with the Florida Department of Transportation and authorizing the execution of the Agreement, and all related documents, for Traffic Safety Improvements at the intersection of SR 121 and CR 336 located in Levy County, Florida.

Comm. Mills made a motion to approve Resolution 2023-19 as presented. Second was made by Comm. John Meeks and the MOTION CARRIES.

Audience members, Diane Garte and Sallie Ann Collins inquired of DOT's plans to improve this intersection and Mr. Duquette gave clarification.

PROCUREMENT

Alicia Tretheway, Coordinator

- A. Requesting Board approval of the lowest, most responsive, responsible bidder (Kenco Signs & Awning, LLC) ITB_2023_011 for an Outdoor Digital LED Sign Board in the amount of \$32,500. This will replace the existing sign at the Annex property.

Comm. Mills made a motion to award the bid to Kenco Signs & Awning, LLC for an Outdoor Digital LED Sign Board as presented. Second was made by Comm. Rock Meeks and the MOTION CARRIES.

- B. Discussion on putting out a bid for the Road Department's roof to be repaired, and for the Maintenance Department to repair the restroom at the Road Department. The County received \$192,035 in sales at the most recent auction, and staff would like to use some of those funds for the above noted necessary repairs.

Comm. Mills made a motion to advertise for bids for the repair of the Road Department roof as presented. Second was made by Comm. Hodge and the MOTION CARRIES.

- C. Requesting Board approval of the Project 25 Public Safety Radio Network Purchase and Installation Agreement between Communication International, Inc., and Levy County. The Total Agreement Price is \$8,898,238.21. Mrs. Tretheway stated the Board authorized negotiations with the company in October and the item before them is the result.

Clayton Drew from DPS spoke regarding the Radio Network explaining how this system will integrate all radio systems allowing all county departments to communicate with one another.

Comm. Mills made a motion to approve the Project 25 Public Safety Radio Network Purchase and Installation Agreement with Communication International, Inc. as presented. Second was made by Comm. Hodge and the MOTION CARRIES.

NON-AGENDA ITEM

Wilbur Dean, County Coordinator requested Board approval to send notice terminating the contract with Dewberry for engineering and related services and to authorize the County Coordinator to sign the Notice of Termination.

Comm. Mills made a motion to approve the Notice of Termination with Dewberry and to authorize the County Coordinator to sign as requested. Second was made by Comm. John Meeks and the MOTION CARRIES.

PUBLIC COMMENT

Linda Cooper spoke to the Board inquiring of how long Dewberry had been doing business with Levy County. Mr. Dean explained they had been working with Levy County since 2014. Poor performance was a factor in making the decision to terminate the contract.

ELECTED OFFICIALS

Sheriff McCallum spoke of “Law Day”, thanking the Commissioners for attending. He also stated the Annual Law Enforcement Memorial Service will take place in Williston at Heritage Park tomorrow at 10:00 A.M.

Sue Beaudette, Town of Bronson spoke of the ribbon cutting ceremony at the new Bronson Fire Station held recently. She also stated there is a meeting taking place today of the Suwannee River Water Management District and they are recommending the Waccasassa Water and Wastewater Pipeline Cooperative Project move forward to DEP. This pipeline project will provide water from Bronson to Otter Creek and Cedar Key. Ms. Beaudette reminded everyone of the next Beautify Bronson Day scheduled for Saturday, May 20th.

Ms. Hernandez, from Senator Perry’s office stated \$350,000 had been approved in the State’s budget for the Florida Heritage Equestrian Trail, which includes many stops in Levy County.

Steve Schwing, Inglis Mayor spoke of a new program implemented to send alerts citizens of Inglis and upcoming events by a phone app.

COMMISSIONERS’ REPORTS

Comm. Mills spoke of Rural County Days held in Tallahassee, which she and the other Commissioners attended. Other events Comm. Mills spoke of: National Day of Prayer; which took place last Thursday; Yankeetown’s 100 Year Celebration being planned for October; congratulations to Chiefland FFA member, Hunter Sharp, selected to run for a State FFA office; SHIP funding for the upcoming year from the State.

Comm. Rock Meeks also spoke of Rural County Days and of a consultant he will meet with Thursday concerning land development.

Comm. Hodge stated he enjoyed the opportunity to meet new people at Rural County Days and reported of his attendance of Law Day.

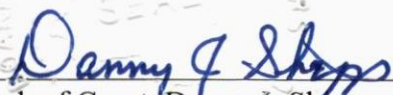
Comm. John Meeks stated there is a Hurricane Kick-Off meeting scheduled for Monday, May 22nd at 10:00 A.M. He will be attending a Legislative Wrap-up on Wednesday with the Florida Association of Counties. Comm. John Meeks then spoke of the item Comm. Brooks had placed on the agenda to discuss calendar conflicts with the upcoming Uses Workshops and Budget Workshops. He stated he would be in favor of postponing the remaining Uses Workshops until a later date. Comm. John Meeks congratulated the Williston Baseball and Softball Teams for their District Championships.


Comm. Brooks also spoke of attending Rural County Days, stating Levy County was well represented.

The Commissioners agreed to postpone the remaining Uses Workshops until a later date to be determined.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE COMMISSION, THE MEETING ADJOURNED AT 9:56 A.M.

ATTEST:


Clerk of Court, Danny J. Shipp

BOARD OF COUNTY COMMISSIONERS
LEVY COUNTY, FL

Chairman, Matt Brooks

FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME Meeks, John		NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE Levy County Board of County Commissioners	
MAILING ADDRESS P.O. Box 310		THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF:	
CITY Bronson, FL 32621	COUNTY Levy	<input type="checkbox"/> CITY <input checked="" type="checkbox"/> COUNTY <input type="checkbox"/> OTHER LOCAL AGENCY	
DATE ON WHICH VOTE OCCURRED 5/9/2023		NAME OF POLITICAL SUBDIVISION: Levy County	
		MY POSITION IS: <input checked="" type="checkbox"/> ELECTIVE <input type="checkbox"/> APPOINTIVE	

WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing and filing the form.

INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

A person holding elective or appointive county, municipal, or other local public office **MUST ABSTAIN** from voting on a measure which would inure to his or her special private gain or loss. Each elected or appointed local officer also **MUST ABSTAIN** from knowingly voting on a measure which would inure to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent, subsidiary, or sibling organization of a principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies (CRAs) under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you are not prohibited by Section 112.3143 from otherwise participating in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on page 2)

APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed

DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, John Meeks, hereby disclose that on May 9, 2023

(a) A measure came or will come before my agency which (check one or more)

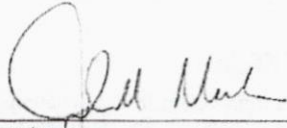
- ☒ inured to my special private gain or loss.
- ☐ inured to the special gain or loss of my business associate, _____
- ☐ inured to the special gain or loss of my relative, _____
- ☐ inured to the special gain or loss of _____, by whom I am retained; or
- ☐ inured to the special gain or loss of _____, which is the parent subsidiary, or sibling organization or subsidiary of a principal which has retained me

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

Levy County purchases goods on a "Rotating Basis" from LCNR Enterprises, LLC a Florida Limited Liability Company, that I have an ownership interest in.

If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

5/9/2023
Date Filed


Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.

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LAST NAME—FIRST NAME—MIDDLE NAME Brooks, Matthew		NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE Levy County Board of County Commissioners	
MAILING ADDRESS P.O. Box 310		THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF:	
CITY Bronson, FL 32621	COUNTY Levy	<input type="checkbox"/> CITY <input checked="" type="checkbox"/> COUNTY <input type="checkbox"/> OTHER LOCAL AGENCY	
DATE ON WHICH VOTE OCCURRED 5/9/2023		NAME OF POLITICAL SUBDIVISION: Levy County	
		MY POSITION IS: <input checked="" type="checkbox"/> ELECTIVE <input type="checkbox"/> APPOINTIVE	

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Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing and filing the form.

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For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

APPOINTED OFFICERS:

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APPOINTED OFFICERS (continued)

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DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, Matthew Brooks, hereby disclose that on May 9, 20 23

(a) A measure came or will come before my agency which (check one or more)

- ☒ inured to my special private gain or loss,
- ☐ inured to the special gain or loss of my business associate, _____
- ☐ inured to the special gain or loss of my relative, _____
- ☐ inured to the special gain or loss of _____, by
whom I am retained, or
- ☐ inured to the special gain or loss of _____, which
is the parent subsidiary, or sibling organization or subsidiary of a principal which has retained me

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows

Levy County Purchases goods on a "Rotating Basis" from AMB Supply, Inc., "DBA Levy Jones" a Florida Corporation, that I have an ownership interest in.

If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict

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Date Filed

Matthew Brooks
Signature

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