

**REGULAR MEETING  
LEVY COUNTY BOARD OF COUNTY COMMISSIONERS  
JULY 17, 2018**

The Regular Meeting of the Board of Levy County Commissioners was held on July 17, 2018 at 9:00 A.M. in the Levy County Board of County Commissioners meeting room with the following Commissioners present:

Chairman John Meeks  
Comm. Matt Brooks  
Comm. Rock Meeks  
Comm. Lilly Rooks  
Comm. Mike Joyner

Also present were:

County Coordinator – Wilbur Dean  
Danny Shipp – Clerk of Court

Chairman John Meeks called the Meeting to order at 9:00 A.M. Comm. Joyner gave the invocation, followed by the Pledge of Allegiance.

**EXPENDITURES**

Comm. Joyner made a motion to approve the following expenditures presented for payment. Second was made by Comm. Rock Meeks and the MOTION CARRIES.

<b>CHECK NUMBER</b>	<b>131401-131533</b>
<b>FUND</b>	<b>AMOUNT</b>
GENERAL REVENUE	91,032.22
ROAD	49,164.61
SHIP	44,270.00
MOSQUITO CONTROL	5,307.71
TRANSPORTATION	12,889.46
COURT FACILITIES	847.16
MISC GRANTS	13,894.78
EMS	26,819.72
FIRE	114,166.75
TOURIST DEVELOPMENT	1,555.64
UTILITIES	5,205.64
IMPACT FEES - PARKS	5,069.00
CAPITAL PROJECTS	1,883.00
LANDFILL	2,100.00
<b>TOTAL</b>	<b>\$ 374,205.69</b>
 <b>EFT/ACH PAYMENT</b>	 <b>\$ 2,026,749.15</b>

**MINUTES**

The minutes for the Regular Board meeting held on June 5, 2018 were presented for Board approval.

Comm. Brooks made a motion to approve the minutes from the Regular Board meeting held on June 5, 2018 as presented. Second was made by Comm. Joyner and the MOTION CARRIES.

## **PUBLIC COMMENT**

Kim Wheeler spoke on behalf of AARP, Chapter 912 and the group "Citizens for an Engaged Electorate" extending an invitation to the Commissioners and public for a Candidate Forum on July 28<sup>th</sup> from 10:00 A.M. to 1:00 P.M. at the Williston Middle/High School cafetorium.

Renate Cannon spoke of the County's non-compliance with the annual audit by failing to meet the State deadline and asked if this would affect the County's eligibility to apply for SCOP, SCRAP and LAP grants.

Comm. John Meeks answered the County's eligibility for these grants should not be affected at this point and stated a new auditing firm will be sought by the Board.

## **COASTAL ECOSYSTEMS**

Savanna Barry, Regional Specialized Agent

Discussion on the comprehensive update on the progress toward making the shoreline projects along county maintained, Airport Road and G Street, a reality. Ms. Barry requested a letter of support from the Board for their proposals to be submitted for EPA Grant funding to help the City of City Key complete both projects. The grant funding applied for will not require a match amount from the county. At this time there is support for the Airport Road proposal, but not all of the homeowners on G Street have expressed their support.

Comm. Rooks made a motion to approve provide a letter of support using the draft provided for the shoreline project along Airport Road, omitting the portion supporting the G Street project. Second was made by Comm. Brooks and the MOTION CARRIES.

## **NATURE COAST BUSINESS DEVELOPMENT COUNCIL**

David Pieklik, Executive Director gave a presentation to the Board of the Progress and Activities Report for the period of May-July, 2018.

Toni Collins requested Mr. Pieklik explain further on vocational training which he had mentioned earlier. Mr. Pieklik stated there are plans to bring in a vocational program to a facility in Levy County.

## **SUPERVISOR OF ELECTIONS**

Tammy Jones

Request the Chairman's signature on Attachment C (Certificate of Equipment for Casting and Counting Ballots) to receive funds in the amount of \$76,304.16 for the Elections Security Grant under Help America Vote Act. No matching funds are needed from the Board.

Comm. Rock Meeks made a motion to approve the Chairman's signature on Attachment C (Certificate of Equipment for Casting and Counting Ballots) as requested. Second was made by Comm. Joyner and the MOTION CARRIES.

## **DEPARTMENT REPORTS**

### **ANIMAL SERVICES**

Dr. Darlene Esler

Requesting Board approval of Resolution 2018-039, amending the final budget for fiscal year 2018-2018 to purchase medical supplies. The budget amendment moves funds in the amount of \$8,424 from their Donation Funds line into the Medical Supplies line.

Comm. Rooks made a motion to approve Resolution 2018-039 as requested. Second was made by Comm. Joyner and the MOTION CARRIES.

Dr. Esler presented a quarterly report of spay/neuters and adoptions to the Board for April through June, 2018 for Animal Services.

Additional information was requested by Linda Cooper. Toni Collins thanked Dr. Esler and the Animal Services Department for all their hard work.

## **TOURIST DEVELOPMENT**

Tisha Whitehurst, Director

Requesting Board approval of the Levy County Visitors Bureau Marketing Plan for fiscal year 2018-2019, recommended by the Levy County Tourist Development Council (TDC). The total cost for the proposed Marketing Plan (see attached) is \$138,641.50.

Comm. Brooks made a motion to approve the Marketing Plan for fiscal year 2018-2019 as requested by Mrs. Whitehurst. Second was made by Comm. Joyner and the MOTION CARRIES.

## **SHIP**

Marlon Gayle, Housing Planner

- A. Requesting Board approval of the Deferred Payment Loan Agreement for Jarrod R. and Brooke A. Hauser, PA #555 in the amount of \$16,275.00 for a newly constructed unit in Bronson, Florida.

Comm. Rock Meeks made a motion to approve the Deferred Payment Loan Agreement for Jarrod R. and Brooke A. Hauser as presented. Second was made by Comm. Brooks and the MOTION CARRIES.

- B. Requesting Board approval of the Deferred Payment Loan Agreement for Timothy Reidy, PA #555 in the amount of \$19,995.00 for a newly constructed unit in Chiefland, FL 32626.

Comm. Rock Meeks made a motion to approve the Deferred Payment Loan Agreement for Timothy Reidy as presented. Second was made by Comm. Brooks and the MOTION CARRIES.

- C. Requesting Board approval and the Chairman's signature to proceed with the renewal of a vendor agreement with Central Florida Community Action Agency (CFCAA) to undertake lead paint test for the SHIP Program.

Comm. Brooks made a motion to approve with the Chairman's signature renewal of the Vendor Agreement with Central Florida Community Action Agency as requested. Second was made by Comm. Rock Meeks and the MOTION CARRIES.

## **ROAD DEPARTMENT**

Alice LaLonde, Administrator Manager

Requesting Board approval to advertise for bids on the yearly operating supplies for the Road Department.

Comm. Brooks made a motion to approve advertising for bids on the yearly operating supplies for the Road Department as requested. Second was made by Comm. Rock Meeks and the MOTION CARRIES.

## **EMERGENCY MANAGEMENT**

John MacDonald, Director

Leatha Keene requested on behalf of John MacDonald Board approval of the Chairman's signature on the attached 2018-2019 EMPG Grant in the amount of \$59,181 and Board approval for John MacDonald to sign quarterly certification for payment.

Comm. Rooks made a motion to approve the Chairman's signature on the 2018-2019 EMPG Grant and for John MacDonald to sign quarterly certification for payment as requested. Second was made by Comm. Rock Meeks and the MOTION CARRIES.

## **PROCUREMENT DEPARTMENT**

Alicia Tretheway, Coordinator

- A. Requesting Board approval to send a letter of early termination of agreement with Carr, Riggs & Ingram, LLC as they have failed to meet the terms of the agreement. The agreement ends with the completion of the fiscal year 2017-2018 audit.

Jared Blanton spoke regarding Carr, Riggs & Ingram's failure to meet the audit reporting deadline.

Comm. John Meeks requested a representative be present at the next meeting. He and the other Commissioners expressed concerns of the possibility of losing grant funding due to audit filing non-compliance.

Comm. Joyner made a motion to send an early termination of agreement letter with Carr, Riggs & Ingram, LLC as requested. Second was made by Comm. Rock Meeks and the MOTION CARRIES.

- B. Requesting Board approval to begin the RFP process for Annual Professional Auditing Services and to establish a selection committee/process for a County Auditor in accordance with 218.391, FS.

Comm. Joyner made a motion to begin the RFP process for Annual Professional Auditing Services and to establish a selection committee/process for a County Auditor as requested. Second was made by Comm. Rock Meeks and the MOTION CARRIES.

## **COUNTY COORDINATOR – HEALTH INSURANCE**

Wilbur Dean

- A. Present recommendation in response to Request for Proposals for Group Health Insurance, Group Life Insurance, and Group Vision Insurance. There is an 8% increase for this upcoming year in insurance rates. Mr. Dean made a recommendation for the Board to declare a non-responsive bid and remain with the current pool with PRM.

Dean Shouse, county employee's union representative spoke to the Board and agreed with Mr. Dean's recommendation.

Comm. Joyner made a motion to remain in the pool with Public Risk Management for Group Health Insurance, Group Life Insurance, and Group Vision Insurance as recommended and to go out for bids next year. Second was made by Comm. Brooks and the MOTION CARRIES.

Audience members who spoke regarding this item were: Linda Cooper, Toni Collins and Oz Barker.

- B. Request a motion to set health insurance premiums paid by the Board for employees' coverage(s) for fiscal year 2018-2019. Mr. Dean explained options for the Board to provide for the employees.

Jacqueline Martin spoke to the Board and stated they could continue offering 5 plans to the employees or they could reduce the choices to 3.

Comm. Joyner made a motion to continue offering 5 plans as defined by Option 1 for employees to choose for health insurance coverage. Second was made by Comm. Brooks and the MOTION CARRIES.

Mrs. Martin requested the Board clarify the highest amount the Board would contribute per employee per month would be \$974.20, which is the highest premium offered.

Comm. Rock Meeks made a motion to state for clarification the highest amount the Board would contribute per employee per month is \$974.20, which is reflected in Option 1 for the "Buy Up" to HMO 55. Second was made by Comm. Brooks and the MOTION CARRIES.

**GOVERNMENT SERVICES GROUP, INC.**

Heather Encinosa, Nabors, Giblin & Nickerson spoke on behalf of Jeff Rackley, Senior Project Manager, GSG, Inc. and presented the Fire, EMS and Solid Waste Assessment Presentations.

**COUNTY COORDINATOR – ANNUAL ASSESSMENTS**

C. Adopt the Preliminary Annual Rate Resolution 2018-046 for Roadway Maintenance Service Assessments for the 2018-2019 fiscal year.

Comm. Joyner made a motion to adopt the Preliminary Annual Rate Resolution 2018-046 for Roadway Maintenance Service Assessments for the 2018-2019 fiscal year as presented. Second was made by Comm. Brooks and the MOTION CARRIES. Comm. Rooks voted NO.

D. Adopt the Preliminary Annual Rate Resolution 2018-043 for Fire Protection Services for the 2018-2019 fiscal year.

Comm. Joyner made a motion to adopt the Preliminary Annual Rate Resolution 2018-043 for Fire Protection Services for the 2018-2019 fiscal year at a maximum rate of \$97 per parcel.

The motion dies for lack of a second.

Comm. Brooks made a motion to adopt the Preliminary Annual Rate Resolution 2018-043 for Fire Protection Services for the 2018-2019 fiscal year at a maximum rate of \$129 per dwelling unit, which is the 75% funding rate. Second was made by Comm. Rock Meeks and the MOTION CARRIES. Comm. Joyner voted NO.

E. Adopt the Preliminary Annual Rate Resolution 2018-044 for EMS Tax Assessments for the 2018-2019 fiscal year.

Comm. Joyner made a motion to adopt the Preliminary Annual Rate Resolution 2018-044 for EMS Tax Assessments for the 2018-2019 fiscal year at a maximum rate of \$129 per residential dwelling. Second was made by Comm. Rock Meeks and the votes were as follows:

<u>Yes</u>	<u>No</u>
Comm. Rock Meeks	Comm. Brooks
Comm. Joyner	Comm. Rooks
	Comm. John Meeks

The motion does not pass.

Comm. Brooks made a motion to adopt the Preliminary Annual Rate Resolution 2018-044 for EMS Tax Assessments for the 2018-2019 fiscal year at a maximum rate of \$157 per residential dwelling. Comm. John Meeks passed the gavel to Vice-Chairman Joyner and made a second to the motion. The votes were as follows:

<u>Yes</u>	<u>No</u>
Comm. Brooks	Comm. Joyner
Comm. John Meeks	Comm. Rooks
	Comm. Rock Meeks

The motion does not pass.

Comm. John Meeks made a motion to adopt the Preliminary Annual Rate Resolution 2018-044 for EMS Tax Assessments for the 2018-2019 fiscal year at a maximum rate of \$150 per residential dwelling. Second was made by Comm. Brooks and the MOTION CARRIES. Comm. Rooks voted NO.

\*Vice-Chairman Joyner returned the gavel to Chairman John Meeks and the meeting recessed at 12:37 P.M.

\*The meeting reconvened at 1:48 P.M.

- F. Adopt the Preliminary Annual Rate Resolution 2018-045 for Solid Waste Assessments for the 2018-2019 fiscal year.

Rod Hastings spoke to the Board regarding the funding needs for the Solid Waste Department.

Comm. Joyner made a motion to adopt the Preliminary Annual Rate Resolution 2018-045 for Solid Waste Assessments for the 2018-2019 fiscal year at a maximum rate of \$116 per parcel and waiving residential tipping fees. Second was made by Comm. Brooks and the MOTION CARRIES. Comm. Rooks voted NO.

Comm. Brooks made a motion to change the following dates:

August 21<sup>st</sup> to August 17<sup>th</sup> – Notice Date

September 11<sup>th</sup> at 6:00 P.M. to September 6<sup>th</sup> at 6:00 P.M. – Adopt Annual Assessments

Second was made by Comm. Joyner and the MOTION CARRIES.

Upcoming Hearing dates:

July 31<sup>st</sup> at 9:00 A.M. – Final Budget Workshop prior to public hearings, set proposed millage

September 4<sup>th</sup> at 6:00 P.M. – Public Hearing, set Tentative Millage and Tentative Budget

September 6<sup>th</sup> at 6:00 P.M. – Public Hearing, Adopt Annual Assessments

September 18<sup>th</sup> – at 6: P.M. – Public Hearing, Adopt Final Millage and Final Budget

## PUBLIC COMMENT

Mayor Merritt reminded everyone of the South Levy Marketplace taking place this weekend in Yankeetown.

Genevive Mendoza introduced her group of 4-H youth participating in the Citizen Group program. She stated they came to today's Board meeting to see what local government looks like in action.

## COMMISSIONERS' REPORTS

**Comm. John Meeks** requested the Board hear a non-agenda item.

Comm. Joyner made a motion to hear a non-agenda item. Second was made by Comm. Rooks and the MOTION CARRIES.

Comm. John Meeks presented a letter of support for the City of Williston's 2019 Springs Initiative Funding Application for their Wastewater Treatment Facility Phase 2 Upgrade Project and requested Board approval.

Comm. John Meeks announced there will be a golf tournament Saturday, August 4<sup>th</sup> at the Chiefland Golf and Country Club to benefit the Bronson Football Program.

Comm. John Meeks stated the 4-H camps are wrapping up for the summer. He stated his children have enjoyed the programs.

Comm. Joyner made a motion to approve Comm. John Meeks signing and submitting the letter of support as requested. Second was made by Comm. Rock Meeks and the MOTION CARRIES.

**Comm. Joyner** reported the parade in Williston went well, despite the heat. Comm. Joyner commended the Road Department for their response to a call he made over the weekend regarding a fallen tree in a county roadway.

**Comm. Rooks** provided an update on the search for grant funding for a new Animal Service building for housing the animals.

**Comm. Rock Meeks** also reported the Williston parade was enjoyed, as was the fireworks show later the same evening. Comm. Rock Meeks also reported of the Cedar Key golf cart parade and stated he came to Bronson for their fireworks show which he stated was well attended and enjoyed.

Comm. Rock Meeks asked everyone to keep the two individuals involved in an accident in Gilchrist recently. One of the individuals is a Gilchrist County First Responder.

**BUDGET WORKSHOP**

Jared Blanton requested decisions (by motion/vote or consensus) on remaining option items, and any other directives the BOCC may choose to pursue regarding the fiscal year 2018-2019 budget.

Emergency Management – John MacDonald explained the Public Education Campaign, \$8,000, to the Board and the need for a new Emergency Management Truck with equipment, \$34,000.

Comm. Joyner made a motion to add \$40,000 to the Emergency Management budget to fund the two items as explained by Mr. MacDonald. Second was made by Comm. Brooks and the MOTION CARRIES.

Admin. Fee to UF for Ag Extension Personnel/Payroll Management

Wilbur Dean explained there had been discussion between Mr. Jennings, himself and UF/IFAS to make employees of the Ag. Extension Office employees of the University of Florida pertaining to administration. Ed Jennings gave further explanation to the Commissioners.

Comm. Joyner made a motion to take a look at the contract which would be prepared by the University of Florida with the Ag. Extension Office. Second was made by Comm. Rock Meeks and the MOTION CARRIES.

Mr. Dean informed the Board he would be meeting with representatives from Gilchrist and Dixie County to discuss sharing the cost of Anthony Drew’s position.

Construction/Maintenance

Transfer switches for the generators at the schools used for shelters, \$34,000.

Comm. Joyner made a motion to add \$34,000 to the Construction/Maintenance budget to cover the expense of transfer switches. Second was made by Comm. Brooks and the MOTION CARRIES.

Municipal Fire Departments

Mr. Blanton stated the amounts he included in the budget reflected no changes from last year. No additional increases were requested.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE COMMISSION, THE MEETING ADJOURNED AT 3:40 P.M.

ATTEST:

BOARD OF COUNTY COMMISSIONERS  
LEVY COUNTY, FL

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Clerk of Court, Danny J. Shipp

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Chairman, John Meeks