

**REGULAR MEETING
LEVY COUNTY BOARD OF COUNTY COMMISSIONERS
SEPTEMBER 20, 2011**

The Regular Meeting of the Board of Levy County Commissioners was held on September 20, 2011 at 9:00 AM in the Levy County Board of County Commissioners meeting room, with the following Commissioners present:

Chairman Danny Stevens
Comm. Ryan Bell
Comm. Chad Johnson
Comm. Marsha Drew

Also present were:

Clerk of Court – Danny J. Shipp
County Attorney – Anne Bast Brown
County Coordinator – Fred Moody
Assistant to the County Coordinator – Dick Tummond

Chairman Stevens called the meeting to order at 9:02 A.M. Mr. Greenlee gave the invocation, followed by the Pledge of Allegiance.

EXPENDITURES

Comm. Bell made a motion to approve the following expenditures presented for payment. Second was made by Comm. Drew and the MOTION CARRIES.

CHECK NUMBER	105873-105989
FUND	AMOUNT
GENERAL REVENUE	93,411.63
ROAD	72,465.42
SHIP	14,848.50
TRANSPORTATION	5,155.35
COURT FACILITIES	244.33
PROGRESS ENERGY	306.98
EMS	21,144.47
FIRE	7,324.79
TOURIST DEVELOPMENT	1,138.27
UTILITIES	595.41
ADD COURT COSTS	461.90
CAPITAL PROJECTS	383.20
LANDFILL	9,576.54
TOTAL	\$ 227,056.79
 ONLINE TRANSFER - EMS	 \$200,000.00

MINUTES

Approval of minutes for the following meetings:

- August 16, 2011 – Regular Board Meeting
- June 27, 2011 – Budget Workshop - TABLED
- July 5, 2011 – Budget Workshop - TABLED

Comm. Drew made a motion to approve the minutes for the Regular Board meeting held August 16, 2011 with changes as stated by Comm. Stevens. Second was made by Comm. Johnson and the MOTION CARRIES.

LEVY COUNTY HEALTH DEPARTMENT

Barbara Locke, Administrator

- A. Request approval of 2011-2012 Contract between Levy County and Department of Health for the operation of the Health Department.

Mrs. Locke requested Board approval of the 2011-2012 Contract between Levy County and Department of Health for the operation of the Health Department.

Comm. Drew made a motion to approve the 2011-2012 Contract as presented. Second was made by Comm. Johnson and the MOTION CARRIES.

911 ADDRESSING

Michael West, 911 Coordinator

- A. Request approval for rural county grant GEO COMM.
- B. Request approval for rural county grant 911 Information Management System.
- C. Request approval for rural county grant Supplemental ALI Database.

Mr. West requested Board approval for the above listed grants. Each of the grants are non-matching and the amounts are as follows:

E911 GeoComm Map Maintenance	\$13,100
E911 Information Management System	\$55,480
E911 Supplemental ALI Database	\$25,000

Comm. Drew made a motion to approve application for the three above listed Grants as presented. Second was made by Comm. Bell and the MOTION CARRIES.

CLERK OF COURT

Danny J. Shipp, Clerk of Court

- A. Request approval for the renewal of Lease Agreement between Hudson Properties, Inc. and Levy County.

Mr. Shipp requested Board approval for the renewal of the Guardian ad Litem Lease with Hudson Properties. He stated there is a change in the Real Estate taxes increasing the amount by \$147.48 and supplies reduced by \$5 making the total lease amount \$1,712.48 per month.

Comm. Bell made a motion to approve the renewal of the Lease Agreement between Hudson Properties, Inc. and Levy County as presented. Second was made by Comm. Drew and the MOTION CARRIES.

COUNTY ATTORNEY

Anne Bast Brown, County Attorney

- A. Request approval of Resolution 2011-51 certifying that the County meets the criteria for reduction of Department of Environmental Protection and Water Management District fees.

Atty. Brown requested Board approval of Resolution 2011-51 certifying the County meets the criteria for reduction of Department of Environmental Protection and Water Management District fees.

Comm. Bell made a motion to approve Resolution 2011-51 as presented. Second was made by Comm. Johnson and the MOTION CARRIES.

COUNTY COORDINATOR

Fred Moody, County Coordinator

- A. Presenting request by Supervisor of Elections, Connie Asbell to place a portable storage building behind the Elections Office at the Courthouse.

Mr. Moody requested Board approval for Mrs. Asbell to utilize a portion of the courthouse property located behind the Supervisor of Elections office to place a 24' x 36' metal storage building. The building will be used to store Elections equipment currently stored at the Bronson Self Storage. The cost of renting the storage units at Bronson Self Storage is about \$3,000 per year. The cost to purchase the metal building and the concrete foundation will be \$7,800 - \$8,000.

The Commissioners agreed by consensus to permit the request.

- B. Request motion for approval to donate equipment no longer in use to the Suwannee Valley Transit Authority.

Mr. Moody stated he had received a letter from Gwen Pra, General Manager, Suwannee Valley Transit Authority requesting one or two of the Levy County Transit vehicles which are past their useful life. She also requested PC's with monitors not in use. Mr. Moody stated there are 3 PC's with monitors which have been on the Transportation Department's asset list not in use and the hard drives have been cleaned.

Comm. Johnson made a motion to approve donation of the equipment to the Suwannee Valley Transit Authority. Second was made by Comm. Bell and the MOTION CARRIES.

DEVELOPMENT DEPARTMENT

Rob Corbitt, Director

- A. Request signature for the NFIP, AW 214 Annual Re-certification due to FEMA by October 1st each year. The AW 214 requires us to certify the continued implementation of credited activities required by the County's participation in the Community Rating System (CRS).

Mr. Corbitt requested Board approval and signature for the NFIP, AW 214 Annual Re-certification.

Comm. Bell made a motion to approve with signature for the NFIP, AW 214 Annual Re-certification subject to concerns to be addressed by Atty. Brown. Second was made by Comm. Drew and the MOTION CARRIES.

ROAD DEPARTMENT

Bruce Greenlee, Administrative Superintendent

- A. Lee Mills from Mills Engineering to present the award for CR 318 SCRAP Grant project.

Mr. Mills presents the bids received for CR 318 SCRAP grant project to resurface CR 318 from US 27 to NE 220 Ave. as follows:

<u>Bidder</u>	<u>Amount</u>
Oldcastle Southern Group, Inc. d/b/a APAC-Southeast, Inc., Gainesville, FL	\$199,601.02
V.E. Whitehurst & Sons, Inc., Williston, FL	\$213,538.55
John C. Hipp Construction Equipment Co., Alachua, FL	\$213,786.29
Anderson Columbia Co., Inc., Ocala, FL	\$244,400.00

Mr. Mills stated a condition was added in this bidding process requiring “only” DOT pre-qualified bidders eligible to do projects in excess of \$250,000 be qualified to bid. The bidders were required to submit a copy of the Certificate of Qualifications issued by the Florida Department of Transportation and the required bond with their bid. Mr. Mills stated not all of the bidders complied with this requirement. His recommendation is to award the project to V.E. Whitehurst & Sons, Inc. as they were the only bidder to fully comply.

Comm. Drew made a motion to award the bid to V.E. Whitehurst & Sons, Inc. as recommended. Second was made by Comm. Johnson.

Mr. Mills requested it be added to the motion when the contract is returned to him, the Chairman be authorized to execute the contract in order to move the process along without waiting for the next Board meeting.

Comm. Drew amends her motion to include Mr. Mills’ request. Second was made by Comm. Johnson and the MOTION CARRIES.

B. Request to purchase used Mack grapple truck.

Mr. Greenlee requested Board approval to purchase a used Mack grapple truck which would assist in the Road Department’s tree trimming operations. The cost of the truck would be \$44,000.

Mr. Moody stated Ms. Painter had informed him since their busses travel the county roads and they constantly call the Road Department for trimming to make the roads passable to pick up passengers, the Transit Department would be able to pay for this piece of equipment.

Mr. Shipp stated a piece of equipment costing \$44,000 will require documentation, unless it is a sole source. He recommended finding three comparable quotes for a similar piece of equipment before approval is done.

Comm. Johnson made a motion to have the Road Department to find three comparable quotes for similar piece of equipment before approval of purchase which will be done on 30th. Second was made by Comm. Bell and the MOTION CARRIES.

SOLID WASTE

Benny Jerrels, Director

A. Request permission to purchase a trailer tanker for the purpose of hauling leachate water.

Rod Hastings, for Mr. Jerrels requested Board approval to purchase a trailer tanker for the purpose of hauling leachate water from Morris Dean in the amount of \$9,500 which has been used for this specific job and well-maintained.

Comm. Johnson made a motion to purchase the trailer tanker from Morris Dean as requested. Second was made by Comm. Bell and the MOTION CARRIES.

LEVY COUNTY TRANSIT

Desiree Painter,

A. Request signature for the revised Sub Contract known as Title III-B Transportation Contract between Levy County and Transit/Levy County Board of County Commissioners and Suwannee River Economic Council, Inc.

Ms. Painter requested the Board Chairman’s signature for the revised Sub Contract known as Title III-B Transportation Contract between Levy County and Transit/Levy County Board of County Commissioners and Suwannee River Economic Council, Inc. Ms. Painter will provide the exact amount at the meeting on September 30th.

Comm. Drew made a motion to allow the Board Chairman to sign the revised Sub Contract as presented. Second was made by Comm. Johnson and the MOTION CARRIES.

MOSQUITO CONTROL

Matt Weldon, Director

- A. Request approval of the Contractual Services Agreement with Florida Department of Agriculture and Consumer Services and Levy County acting for and on behalf of Levy County Mosquito Control.

Lee Williams, for Matt Weldon requested Board approval of the Contractual Services Agreement with Florida Department of Agriculture and Consumer Services and Levy County.

Comm. Bell made a motion to approve the Contractual Services Agreement as requested. Second was made by Comm. Drew and the MOTION CARRIES.

SHIP

Dick Tummond, Assistant to County Coordinator,

- A. Request Board to approve Satisfaction of Mortgage for Timothy W. and Joy S. Satta. #4.

Mr. Tummond requested Board approval for the Satisfaction of Mortgage for Timothy W. and Joy S. Satta in the amount of \$9,705.

Comm. Drew made a motion to approve the Satisfaction of Mortgage as requested. Second was made by Comm. Johnson and the MOTION CARRIES.

- B. Request contract approval for administration services with Roumellis Planning and Development Services, Inc. for the NSP3 grant.

Mr. Tummond requested Board approval of Contract for Administration Services with Roumellis Planning and Development Services, Inc. for the NSP3 Grant (Neighborhood Stabilization Program) and to authorize the Chairman to execute the contract. The grant amount is \$1,029,884. The General Administration allowable is 6.8% or \$70,029. Roumellis Planning and Development Services, Inc. has proposed a fee of 5.923% or \$61,000. The Project Activity fee allows 10% of the Activity budget for the acquisition, rehab and disposition of the homes. Roumellis Planning and Development Services, Inc. proposed fee is 9%. The fee covers the administration for 10 homes to be purchased with this grant.

Comm. Drew made a motion to approve the Contract for Administration Services with Roumellis Planning and Development Services, Inc. as requested. Second was made by Comm. Bell and the MOTION CARRIES.

Mr. Tummond informed the Board application has been submitted to DCA, it has been reviewed and they have returned a contract within the last few days. It is now being reviewed by Atty. Brown. Mr. Tummond stated once the documents have been reviewed by Atty. Brown and by Ms. Belcher he will need it signed by the Chairman as authorized in a Resolution approved in May of this year.

PUBLIC COMMENTS

Ms. Debra Belcher from Roumellis Planning and Development Services, Inc. thanked the Board and stated she has the documents to be signed with her today.

Renate Cannon thanked the Board for selecting V.E. Whitehurst & Sons, Inc. for complying with the bid request of the Road Department.

Ms. Brasher, Library Director stated she had two non-agenda items for the Board's consideration.

The Commissioners decided by consensus to review the material presented and make a decision on the September 30th meeting.

COMMISSIONERS' REPORTS

Comm. Johnson spoke of Sunshine Law requirements regard to local preference with the County's purchasing policy. The Commissioners were in favor of researching this and addressing at a later meeting.

Comm. Johnson states October 8th is the Levy County Education Foundation Beast Feast. He is working with Leslie Sturmer to get clams for the Commissioners to serve and invited everyone to attend.

Comm. Johnson stated he will be attending a North Florida Broadband special meeting tomorrow and will report to the Board at a later meeting.

Comm. Drew stated she would like to re-address the Fire Sub-Committee and Fire Advisory Board's recommendations at a meeting sometime in the near future.

Comm. Bell reported he had attended a CLM Workforce phone meeting and reported the old Chiefland Post Office will be the new hub for this area.

Comm. Bell stated the Withlacoochee Regional Planning Council's Governor Appointee is Stoney Smith, a local businessman from Chiefland.

Comm. Bell stated Mr. Tummond was successful in getting a rate study done on the Water Department and will be bringing information to the Board at a later meeting.

Mr. Moody reminded everyone the Board meeting to pay year end bills will be September 30th at 9:00 A.M.

He also reminded everyone of the Legislative Delegation meeting on Monday in the Board Room at 3:00 P.M.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE COMMISSION, THE MEETING ADJOURNED AT 11:21 A.M.

ATTEST:

BOARD OF COUNTY COMMISSIONERS
LEVY COUNTY, FL

Clerk of Court, Danny J. Shipp

Chairman, Danny Stevens