

**REGULAR MEETING
LEVY COUNTY BOARD OF COUNTY COMMISSIONERS
SEPTEMBER 22, 2015**

The Regular Meeting of the Board of Levy County Commissioners was held on September 22, 2015 at 9:00 A.M. in the Levy County Board of County Commissioners meeting room with the following Commissioners present:

Chairman John Meeks
Comm. Rock Meeks
Comm. Danny Stevens
Comm. Lilly Rooks
Comm. Mike Joyner

Also present were:

Danny J. Shipp – Clerk of Court
County Attorney – Anne Bast Brown
County Coordinator – Fred Moody

Chairman John Meeks called the Meeting to order at 9:00 A.M. Comm. Joyner gave the invocation, followed by the Pledge of Allegiance.

EXPENDITURES

Comm. Rock Meeks made a motion to approve the following expenditures presented for payment. Second was made by Comm. Joyner and the MOTION CARRIES.

CHECK NUMBER	120844-121039
FUND	AMOUNT
GENERAL REVENUE	349,830.80
ROAD	43,530.87
PAL LIBRARY	21,762.84
TRANSPORTATION	24,597.98
COURT FACILITIES	23.00
EMS	28,677.58
FIRE	13,856.68
TOURIST DEVELOPMENT	1,422.42
UTILITIES	2,176.46
DRUG TASK FORCE	1,696.19
ADD COURT COSTS	637.62
LANDFILL	85,694.22
TOTAL	\$ 573,906.66
 EFT PAYMENT	 \$ 21,682.06
 ONLINE TRANSFER - LANDFILL	 \$ 2,725.00

MINUTES

The minutes for the Regular Board meeting held on August 18th, 2015 and the Tentative Budget Hearing held on September 3, 2015 were presented for Board approval.

Comm. Stevens made a motion to approve the minutes for the Regular Board meeting held on August 18th, 2015 as presented. Second was made by Comm. Joyner and the MOTION CARRIES.

Comm. Stevens made a motion to approve the minutes for the Tentative Budget Hearing held on September 3, 2015 with corrections. Second was made by Comm. Joyner and the MOTION CARRIES.

PUBLIC COMMENTS

Renate Cannon requested more meeting agendas be made available for the public.

Elijah Williams spoke to the Board regarding his concerns from a recent 911 call he made. Mr. Williams stated the operator attempted to ask numerous health questions regarding the patient he felt were unnecessary.

Kay Gaither suggested the Animal Services Department use more volunteers the next time a pet adoption event is held instead of paid employees. She also commented on some of the dogs not being bathed before being brought to the event.

FLORIDA DEPARTMENT OF TRANSPORTATION

Bill Henderson

Presentation of Florida Department of Transportation (FDOT) County Work Program Priorities.

Mr. Henderson spoke to the Board of the Florida Department of Transportation County Work Program Priorities and also extended an invitation for the Public Workshop to be held in Lake City District Office on October 8th from 2:00 P.M. to 6:00 P.M.

Mr. Henderson stated Jordan Green has been promoted from his position as the rural liaison for this area and introduced Barney Bennett who will be taking his place.

ANIMAL CONTROL

David Weatherford gave a report to the Board of the recent Pet Adoption event held in Chiefland. He stated there were 9 dogs and 4 cats adopted. Mr. Weatherford also stated all animals brought to the event were given dewormer.

Albert Reese, Lucille Reese and Donna Rowe spoke regarding volunteering at Animal Control. Toni Collins spoke positively regarding the efforts of the Animal Control Department.

TOURIST DEVELOPMENT

Carol McQueen, Director

Request approval of an amendment to the original 2014-2015 contract with Collinson & Company d/b/a Interfuse Media. The Amendment will continue our contract with them to provide media marketing for another twelve (12) months, for our 2015-2016 fiscal year. The Levy County Tourist Development and Levy County Board of County Commissioners approved the 2015-2016 Marketing Plan which includes this contract.

Mrs. McQueen requested Board approval of an amendment to the original 2-14-2015 contract with Collinson & Company d/b/a Interfuse Media. This Amendment to Agreement is to allow for another year, (12 months) starting October 1, 2015 for Collinson & Company d/b/a Interfuse Media to provide digital media marketing according to the Interfuse Complete Deliverable Schedule for a contract price of \$24,000.

Comm. Stevens made a motion to approve the Amendment to Agreement as requested. Second was made by Comm. Joyner and the MOTION CARRIES.

LEVY COUNTY HEALTH DEPARTMENT

Barbara Locke, Administrator

Presenting the Annual County Contract between the Florida Department of Health, Levy County and the Board of County Commissioners, Levy County for fiscal year 2015-2016.

Mrs. Locke requested Board approval of the Annual County Contract between the Florida Department of Health, Levy County and the Board of County Commissioners, Levy County for fiscal year 2015-2016.

Comm. Joyner made a motion to approve the Annual County Contract as requested. Second was made by Comm. Rooks and the MOTION CARRIES.

WAR, INC. D/B/A WITHLACOOCHEE AQUATIC RESTORATION

Dan Hilliard, President

A presentation to update the County Commission regarding changes to the Lower Withlacoochee River Environmental Assessment project. Discussion will include identification of new partnerships with State agencies and the community.

Mr. Hilliard gave an update to the Board regarding changes to the Lower Withlacoochee River Environmental Assessment project. He also updated the Board about partnerships with State agencies and the communities and Yankeetown and Inglis.

NATURE COAST BUSINESS DEVELOPMENT COUNCIL

David Pieklik, Executive Director

Presenting proposed business incentives guide and application, as well as discuss a draft ordinance.

Mr. Pieklik presented the two (2) proposed business incentives program guides and applications for new and existing businesses; the Economic Development Ad Valorem Tax Exemptions (EDATE) program, and the Economic Development Fund (EDF). The applications would be reviewed by the Levy County Property Appraiser, Nature Coast Business Development Council and Levy County staff prior to being presented to the Board of County Commissioners for final determination.

After discussion, the Board agreed by consensus to conduct a Workshop following the next Regular Board meeting scheduled for October 6th.

LEVY COUNTY SHERIFF'S OFFICE

Mike West, 911 Addressing

Request signature on CenturyLink Agreements for Centurion and Evergreen.

Mr. West requested Board approval and the Chairman's signature on the CenturyLink Agreements for Centurion and Evergreen. Approval of the Agreements will provide coverage for one year on the PSAP equipment and software. Funding for this coverage will be paid from funds received from the E911 Board through a Rural County Grant.

Comm. Stevens made a motion to approve with the Chairman's signature the CenturyLink Agreements for Centurion and Evergreen as requested. Second was made by Comm. Joyner and the MOTION CARRIES.

DEPARTMENT REPORTS

COUNTY COORDINATOR

Fred Moody

- A. Request approval of the Board to accommodate the City of Fanning Springs request to waive Waste Pro USA dumping fees for the City clean up event that will be held on October 3, 2015.

Mr. Moody requested Board approval to grant the City of Fanning Springs' request to waive Waste Pro, USA dumping fees for the City clean up event to be held on October 3, 2015.

Comm. Joyner made a motion to waive the dumping fees for the City of Fanning Springs for their clean up event as requested. Second was made by Comm. Rooks and the MOTION CARRIES.

- B. Request approval of the Board to remove Interim from John MacDonald's job title and place him as Director of Emergency Management at current rate of pay.

Mr. Moody requested Board approval to remove "Interim" from John MacDonald's job title and place him as Director of Emergency Management at the current rate of pay.

Comm. Rooks made a motion to remove "Interim" from John MacDonald's job title and place him as Director of Emergency Management as requested. Second was made by Comm. Rock Meeks and the MOTION CARRIES.

- C. Request approval of the Board and signature of the Chairman on a letter to Mrs. Linda Fugate giving Board approval to send out tax deed warning letters on impending tax deed application, as requested.

Mr. Moody requested Board approval with the Chairman's signature on a letter to Mrs. Linda Fugate, Tax Collector giving Board approval to send out Tax Deed warning letters on impending Tax Deed Applications.

Comm. Stevens made a motion to approve with the Chairman's signature a letter to Mrs. Linda Fugate, Tax Collector giving Board approval to send out Tax Deed warning letters as requested. Second was made by Comm. Joyner and the MOTION CARRIES.

- D. Request approval to award the bid for auctioneering services to Atkins Realty and Auction.

Mr. Moody requested the Board award the bid for auctioneering services to Atkins Realty and Auction. After advertising bid or auctioneering services, the Board Office received one submittal, Atkins Realty and Auction with fees of 7.92% of the final bid price.

Comm. Stevens made a motion to award the bid for auctioneering services to Atkins Realty and Auction as requested. Second was made by Comm. Joyner and the MOTION CARRIES.

HUMAN RESOURCES

Jacqueline Martin, Manager

Present proposed Privacy Policy and Procedures as they pertain to the Health Insurance Portability and Accountability Act. (HIPPA)

Mrs. Martin presented the proposed Privacy Policy and Procedures as they pertain to the Health Insurance Portability and Accountability Act (HIPPA) for Board approval. The purpose of this document is to outline the County's policy on the privacy of employee protected health information under the HIPPA rules. Mrs. Martin stated Addendum A has not been finalized and requested Board approval for the Chairman to sign upon completion.

Comm. Joyner made a motion to approve the Privacy Policy and Procedures as they pertain to the Health Insurance Portability and Accountability Act with the Chairman's signature on Addendum A as requested. Second was made by Comm. Rock Meeks and the MOTION CARRIES.

PUBLIC SAFETY

David Knowles, Director

- A. Request approval by the Board and the Chairman's signature to execute the first two (2) year option to renew the Agreement between Levy County and the University of Florida, Board of Trustees for Medical Director Services.

Chief Knowles requested Board approval with the Chairman's signature to execute the first two (2) year option to renew the Agreement between Levy County and the University of Florida, Board of Trustees for Medical Director Services.

Dr. Jason Jones, Medical Director and Dr. Tindall spoke to the Board and addressed Mr. Williams' concerns regarding the call made to Levy County 911. He stated the questions the dispatcher asked of the caller were part of a new system called "Emergency Medical Dispatch" which is the international gold standard for dispatching. Dr. Jones stated when the dispatcher is asking questions, an ambulance is already on its way. The questions being asked are to determine if anything can be done before the ambulance arrives to assist the person in need.

Comm. Rooks made a motion to approve the Chairman's signature on the Agreement between Levy County and the University of Florida, Board of Trustees for Medical Director Services as requested. Second was made by Comm. Rock Meeks and the MOTION CARRIES.

- B. Requesting the Board to ratify acceptance of an Assistance to Firefighters Grant (AFG) in the amount of \$50,486.00 from the Department of Homeland Security for a health and wellness program to include exercise equipment and physical exams.

Chief Knowles requested Board approval to ratify acceptance of an Assistance to Firefighters Grant (AFG) in the amount of \$50,486.00 from the Department of Homeland Security for a Health and Wellness Program to include exercise equipment and physical exams. The County's obligation is \$2,524.00 and will come from the Capital Equipment line of the Fire budget.

Comm. Stevens made a motion to ratify acceptance of the Assistance to Firefighters Grant as requested. Second was made by Comm. Rock Meeks and the MOTION CARRIES.

C. Request approval of the Board to purchase equipment for the Department.

Chief Knowles requested Board approval to purchase the following:

8 self-contained breathing apparatuses (SCBA's) from Ten-8 Fire Equipment	\$44,509.80
3 power stretchers from Stryker	\$50,414.94
4 stair chairs from Stryker	\$10,509.78

Chief Knowles stated the purchases will be made by expending funds from the Capital Equipment line item budget for FY 2015/2016. Two of the three stretchers can be traded-in toward the purchase of three new stretchers.

Comm. Stevens made a motion to approve the purchases as listed above and to use the two old stretchers as trade-in. Second was made by Comm. Joyner and the MOTION CARRIES.

D. Request approval to purchase two (2) new Type III Ambulance units from Emergency Tactical Rescue Vehicles in Sanford, Florida, manufactured by American Emergency Vehicles.

Chief Knowles requested Board approval to purchase two (2) new Type III ambulance units from Emergency Tactical Rescue Vehicles in Sanford, Florida, manufactured by American Emergency Vehicles in the amount of \$287,264.00. The purchase price is from the Florida Sheriff's Association Bid Contract.

Comm. Stevens made a motion to approve the purchase of two (2) new Type III ambulance units from Emergency Tactical Rescue Vehicles in the amount of \$287,264 as requested. Second was made by Comm. Rock Meeks and the MOTION CARRIES.

CONSTRUCTION AND MAINTENANCE

Jim Jones, Director

Request approval of the Board to purchase a truck through State Bid.

Mr. Jones requested Board approval to purchase a service body 2015 Chevrolet Silverado 2500 through State Bid in the amount of \$32,179 using current year funds.

Comm. Joyner made a motion to approve the purchase of a new truck as requested in the amount of \$32,179 as requested. Second was made by Comm. Stevens and the MOTION CARRIES.

SOLID WASTE

Benny Jerrels, Director

Request Board approval of Levy County's service agreement with the North Central Florida Regional Planning Council for the new fiscal year 2016.

Rod Hastings requested on behalf of Mr. Jerrels Board approval of the Levy County Service Agreement with the North Central Florida Regional Planning Council for the new fiscal year, 2016. This agreement is renewed annually for the annual verification of hazardous waste management practices.

Comm. Stevens made a motion to approve the Service Agreement with the North Central Florida Regional Planning Council as requested. Second was made by Comm. Rock Meeks and the MOTION CARRIES.

PUBLIC COMMENTS

Toni Collins stated she had received notification the grant which she had submitted an application to the State for the Levy County Historical Society to fund the water archaeological study would not be granted.

Mrs. Collins also reminded everyone of the LARC "Ride to Provide" event coming up on October 24th and of the "Taste of Cedar Key" event on October 3rd.

COMMISSIONERS' REPORTS

Comm. Joyner reminded everyone the LARC "Ride to Provide" event and the Levy County Education Foundation Beast Feast will both be taking place on October 24th. The Cedar Key Seafood Festival is scheduled for October 17th and 18th.

Comm. Stevens stated the Williston Peanut Festival will be on October 3rd.

Comm. John Meeks stated the Haven Hospice event "Fall at the Lodge" will be on October 17th in Cross City at the Putnam Lodge.

Comm. John Meeks requested Board approval to re-appoint Skipper Henderson to the Value Adjustment Board. Comm. Rock Meeks made a motion to re-appoint Skipper Henderson to the Value Adjustment Board as requested. Second was made by Comm. Joyner and the MOTION CARRIES.

Comm. John Meeks stated the School Board is scheduled to select their two individuals to serve on the Value Adjustment Board today.

Comm. John Meeks announced there will be a VAB organizational meeting on October 6th at 8:30 A.M. where a Chairman and Vice-Chairman will be selected. October 19th has been selected as the Hearing Date for VAB.

Comm. John Meeks stated there is a planning/visioning meeting scheduled for Thursday morning at the Cedar Key Museum which he serves as Chairman.

Toni Collins added there is a Public Meeting for the Cedar Key Museum scheduled for Wednesday evening from 7:00 P.M. to 9:00 P.M.

NON-AGENDA ITEM

Comm. Rooks requested the Board consider hearing a non-agenda item regarding G Street in Cedar Key.

Comm. Stevens made a motion to hear a non-agenda item. Second was made by Comm. Rock Meeks and the MOTION CARRIES.

Comm. Rooks made a motion to allow the Grants Coordinator, Tisha Whitehurst to write a grant for the re-paving of G Street in Cedar Key. Second was made by Comm. Rock Meeks and the MOTION CARRIES.

- **Reminder:** Executive Session at the office of the County Attorney at 11:00 A.M.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE COMMISSION, THE MEETING ADJOURNED AT 11:03 A.M.

ATTEST:

BOARD OF COUNTY COMMISSIONERS
LEVY COUNTY, FL

Clerk of Court, Danny J. Shipp

Chairman, John Meeks