

The Clerk of the Circuit Court is required by Florida Statutes to charge for performing various duties and services. All checks should be made payable to Danny J. Shipp, Clerk of Circuit Court.

The Clerk's Office also accepts Visa, Master Card, Discover, American Express and debit cards with the VISA or Master Card logos, however when using one of these cards there is a non-refundable provider charge, which the Clerk of Court does not receive any part of this fee.

The following schedule contains the most common transactions involving the payment of charges to the Clerk. The Clerk's Office should be consulted for information regarding service charges not listed.

Please remind all pro se litigants at time of filing that if they do not indicate e-mail authorization, they must provide stamped envelopes (legal size). If they do not they will not receive copies of their Orders.

CIVIL ACTIONS - CIRCUIT COURT

Filing Fees:

Civil Action (excluding Dissolution of Marriage), not more than 5 defendants	400.00
For each defendant over 5, per defendant	2.50
For Severance granted	18.00
Garnishments, Replevins, Distress Proceedings	485.00
Cross Claim, Counter Claim, Third Party Complaint (not relating to property)	395.00
Garnishment Deposit Into Court Registry (including Registry fee)	103.00
Foreign Judgment, (plus recording/postage)	442.00
Medical extension	42.00
Conduct Foreclosure Sale	70.00
Eminent Domain Deposit	170.00
Transfer Certificate of Lien to Security	20.00
Additional fee for each lien	10.00
Reopen Fee	50.00
Pro Hac Vice	100.00
Issue Summons & Alias Summons Per Defendant	10.00
Lis Pendens	5.00 1st pg..... 4.00 each add'l
Amended Notice of Lis Pendens & Amended NOA	10.00 1st pg..... 8.50 each add'l
Voluntary Dismissal & Release/Discharge Lis Pendens	10.00 1st pg..... 8.50 each add'l

FORECLOSURES and/or Relating to Real Property:

Claim Value \$50,000 or Less	400.00
Cross Claim/ Counter-petition/Third Party	395.00
Claim Value \$50,001 But less than \$250,000	905.00
Cross Claim/ Counter-petition/Third Party	900.00
Claim Value \$250,001 or More	1905.00
Cross Claim/ Counter-petition/Third Party	1900.00

FAMILY ACTIONS - CIRCUIT COURT

Filing Fees:

Dissolution of Marriage/Annulment	408.00
All other Family actions	300.00
Name Change/Delayed Birth Actions	400.00
Counter Petitions (when subsequent filing seeks a dissolution)	392.50
Counter Petitions (Other family including divorce actions)	295.00
Modification of Final Judgment/Reopen	50.00
Child Support Payoff Statements	25.00
Adoptions/Termination of Parental Rights (includes sealing fee)	442.00
Mediation Fee (per session) Paid to Clerk before Mediation takes place:	
Combined Income >\$50k but <\$100k	per person ... per session 120.00
Combined Income <\$50k per year	per person ... per session 60.00
Issue Summons & Alias Summons	10.00

****Note: Levy County Sheriff does not accept personal checks****

CIVIL ACTIONS - COUNTY COURT

Filing Fees:

Civil Actions (Claims More than \$5,001)	300.00
Small Claims (\$2,501 - \$5,000)	300.00
Small Claims (\$501 to \$2,500)	175.00
Small Claims (\$101 - \$500)	80.00
Small Claims (\$1 - \$100)	55.00
Removal of Tenant	185.00
Issue Summons (Includes Alias Summons)	10.00
Cross Claim, Counter Claim, Third Party Complaint (Over \$2,500)	295.00
For each defendant over 5, per defendant	2.50
Foreign Judgment, (plus filing fee)	42.00
Garnishments, Replevins, Distress Proceedings, additional fee	85.00
Garnishment deposit into Court Registry (inclds Registry fee)	103.00
Reopen Fee for claims less than \$500	25.00
Reopen Fee for claims \$500 or over	50.00
Replevin Claims not more than 1,000	130.00
Over \$1,001.00 Replevin Claims	385.00
Mediation for County Court cases only	per person ... per session 60.00
Issue Summons (Includes Alias Summons) Per Defendant	10.00
Lis Pendens	5.00 1st page..... 4.00 each add'l
Amended Notice of Lis Pendens & Amended NOA	10.00 1st pg..... 8.50 each add'l
Voluntary Dismissal & Release/Discharge Lis Pendens	10.00 1st pg..... 8.50 each add'l

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PROBATE

Table listing Probate fees: Deposit of Will (N/C), Petitions to open safe-deposit box (231.00), Petition to determination of heirs (231.00), Petition for Homestead Property only (231.00), Caveat/Notice of Trust (41.00), Petition to admit Foreign Wills (231.00), Petition to admit Authenticated copies/exemplified copies (231.00), Disposition of personal property without administration (231.00), Summary administration less than \$1,000 (235.00), Summary administration greater than \$1,000 (345.00), Formal administration (400.00), Reopen Fee (50.00), PreNeed Guardianship (41.00).

GUARDIANSHIP

Table listing Guardianship fees: Guardianship Person & Property (400.00), Curatorship or Conservatorship proceedings (400.00), Guardianship of Person Only (235.00), Guardianship Advocate (235.00), Veteran's Administration Guardianship (235.00), Foreign guardian to manage property (231.00), Petition for Settlement of minor's claims (231.00), Professional Guardian File (7.50), Petition for determination of Incompetency (231.00), Guardianship audit fee - verify inventory: Amounts up to \$25,000 (No fee), Amounts in excess of \$25,000 (85.00), Guardianship audit fee - annual financial return: Up to \$25,000 (20.00), \$25,000 to \$100,000 (85.00), \$100,000 to \$500,000 (170.00), over \$500,000 (250.00), Exemplified Certificates (plus \$1.00 per page for copies) (7.00), Petition for determination of incompetency (231.00), Maintain Professional Guardian File (7.50).

Recording of Death Certificates, Non Taxable Certificate at petitioner's expense

APPELLATE PROCEEDINGS

Table listing Appellate Proceedings fees: Filing Notice of Appeal from County to Circuit Court (281.00), Filing Notice of Appeal from Circuit Court to the DCA or Supreme Court (payable to Clerk) (100.00), Supreme Court or First District Court of Appeal filing fee (Make check payable to FDCA) (300.00), For examining, comparing, correcting, verifying, and certifying transcripts of record in appellate proceedings prepared by someone other than the Clerk, per page (5.00), For preparing, numbering, & indexing an original record of appellate proceedings, per instrument (3.50), Clerk's Certificate (7.00).

MARRIAGE LICENSES

Table listing Marriage Licenses fees: Application, preparation, administering oath, recording, and one certified copy: without premarital course (86.00), with premarital course (61.00), Additional certified copies, per copy (3.00), Duplicate or amended license (32.00).

RECORDING

Table listing Recording fees: Recording, indexing, filing any instrument not more than 14 x 8.5 inches, first page (10.00), Each additional page (8.50), Indexing instruments in the official records which contain more than 4 names, per additional name (1.00), Lis Pendens (includes Amended, Notice of LP & Amended) 1st page (5.00), Each additional page (4.00), Release or Discharge of Lis Pendens 1st page (10.00), Each additional page (8.50), Military discharge, Recording certificate of discharge from U.S. Armed Forces (N/C), Plats, examining, certifying, and recording, first page (30.00), Each additional page (15.00), Intangible Tax, per dollar (2 mills (.002)), Documentary Stamps on Deeds, per hundred or fraction thereof (0.70), Documentary Stamps on Stock Certificates, per hundred of face value or fraction thereof (0.35), Documentary Stamps on Promissory Notes, per hundred or fraction thereof (0.35).

MISCELLANEOUS

Table listing Miscellaneous fees: Making copy of any instrument in the public records by photographic process: Not more than 14" x 8.5, per page (1.00), Larger than 14" x 8.5, per page (5.00), Certified copies of any document in the public records (2.00), Copy of CD or tape of hearing (if done by clerk) (15.00), Notarizing documents, per document (5.00), Exemplified Certificates (7.00), Authenticated Certificates (7.00), Writing any paper other than herein specifically mentioned (same as copying), including signing and sealing (7.00), Verifying any instrument presented for certification prepared by someone other than clerk or deputy clerk, per page (5.00), Oath, administering, attesting, and sealing, per document (3.50).

Searches of records, for each year's search	per person.....	2.00
For receiving money into Registry of the Court - First \$500		3.0%
Each subsequent \$100		1.5%
For approving bond		8.50
Restitution payments, receiving and disbursing, per payment		3.50
One time payment plan set-up in lieu of monthly payment		25.00
Sealing any court file or expungement of record		42.00
writs writing and preparing		7.00
Issuing of subpoena		2.00
Judicial Sale, Conducting Sale and Recording Title		70.00
Docket sheet Printout	per page.....	1.00

ALL COURTS--Certified/Registered mail to be paid by the party requesting service.

Conformed copies of order will only be mailed if envelopes with postage are provided for mailing.

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