

## Jared Blanton

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**From:** Jared Blanton  
**Sent:** Monday, March 22, 2021 11:24 PM  
**To:** Danny J. Shipp  
**Subject:** Re: ASSETS\*\*RISK REMOVAL

HAHAHAHA! LOL!

Thanks...Yeah...Not that Katie, for sure. HA! Still chuckling over that one. Guess I should've clarified.

Thank you - maybe Wednesday or Thursday we can try to pull her aside and tell her.

On Mar 22, 2021, at 11:21 PM, Danny J. Shipp <[levyclerk@levyclerk.com](mailto:levyclerk@levyclerk.com)> wrote:

I first thought you were wanting to increase Katie Graves. Maybe she was taught something to night but yes Katie Byrd we can get together with her before you leave.

Get [Outlook for iOS](#)

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**From:** Jared Blanton <[blanton-jared@levyclerk.com](mailto:blanton-jared@levyclerk.com)>  
**Sent:** Monday, March 22, 2021 11:10:26 PM  
**To:** Danny J. Shipp <[levyclerk@levyclerk.com](mailto:levyclerk@levyclerk.com)>  
**Subject:** Fwd: ASSETS\*\*RISK REMOVAL

Do you think that we could tell her about a raise before I leave on vacation? That'd be one thing to feel good about this week. Just let me know. My hope is that we just go ahead and take her and Jennifer up to \$15/hr now.

Katie is going to be able to increase her market value quickly if she continues learning this stuff at this pace. By then we can clear out some room when Rob finally has enough of us. I'm dreading trying to find another Rob. I won't be able to. If we can get a former auditor or something somehow that'd be the next best thing. But I'll worry about that later. Katie will develop along well if she keeps this up. I've got to stay ahead of it.

Begin forwarded message:

**From:** Jared Work <[blanton-jared@levyclerk.com](mailto:blanton-jared@levyclerk.com)>  
**Subject: Re: ASSETS\*\*RISK REMOVAL**  
**Date:** March 22, 2021 at 11:06:17 PM EDT  
**To:** Katie Byrd <[byrd-katie@levyclerk.com](mailto:byrd-katie@levyclerk.com)>  
**Cc:** Robert Boschen <[boschen-robert@levyclerk.com](mailto:boschen-robert@levyclerk.com)>

Wow - great job, Katie! Yes, it's exciting that you're taking initiative and learning some report-building. We've got a lot of long time employees who won't even attempt it.

Thanks, Rob, for the nudge of guidance.

On Mar 22, 2021, at 10:19 AM, Katie Byrd <[byrd-katie@levyclerk.com](mailto:byrd-katie@levyclerk.com)> wrote:

Thanks Rob! 😊 I appreciate your help and kind words!

*Katie Byrd*

Finance Deputy Clerk  
Levy Clerk & Comptroller Danny J. Shipp  
355 S Court Street  
Bronson, FL 32621  
352-486-5266 Ext.1267

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**From:** Robert Boschen  
**Sent:** Monday, March 22, 2021 10:17 AM  
**To:** Jared Blanton <[blanton-jared@levyclerk.com](mailto:blanton-jared@levyclerk.com)>; Katie Byrd <[byrd-katie@levyclerk.com](mailto:byrd-katie@levyclerk.com)>  
**Subject:** RE: ASSETS\*\*RISK REMOVAL  
**Importance:** Low

All I did was show her where to go in order to check boxes so she could set up a report. Were it so easy with everyone. There are others whom I would have had to check the boxes for and ended up staying on Friday and lost skateboard time.

It's good to have someone take the ball and run with it.....!!!!!! I opened it up and I see she has the disposal date and code in the report.

Once again Katie – thank you for taking self-initiative and not expecting someone to swoop in and save the day.

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**From:** Katie Byrd <[byrd-katie@levyclerk.com](mailto:byrd-katie@levyclerk.com)>  
**Sent:** Monday, March 22, 2021 10:05 AM  
**To:** Jared Blanton <[blanton-jared@levyclerk.com](mailto:blanton-jared@levyclerk.com)>  
**Cc:** Robert Boschen <[boschen-robert@levyclerk.com](mailto:boschen-robert@levyclerk.com)>  
**Subject:** RE: ASSETS\*\*RISK REMOVAL

Jared,

With some guidance from Rob, this is what I have ultimately come up with. Please let me know what you think.

Thank you,

*Katie Byrd*

Finance Deputy Clerk  
Levy Clerk & Comptroller Danny J. Shipp  
355 S Court Street  
Bronson, FL 32621  
352-486-5266 Ext.1267

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**From:** Jared Blanton  
**Sent:** Wednesday, March 17, 2021 10:34 AM  
**To:** Katie Byrd <[byrd-katie@levyclerk.com](mailto:byrd-katie@levyclerk.com)>  
**Cc:** Robert Boschen <[boschen-robert@levyclerk.com](mailto:boschen-robert@levyclerk.com)>  
**Subject:** RE: ASSETS\*\*RISK REMOVAL

I appreciate that. I'm trying to learn to not just do stuff. Doesn't help me in the long term, or you in learning how to get better stuff than these PDF's.

Well, this time you're going to get the opportunity to explore the program. The export I normally run "Asset Data Export" automatically omits disposed-of assets. So, that's not much help. So, we need a new export that will still contain mostly the same data in table format, but that will also include the disposed of assets. Go into Fixed Assets and see if you can find a different Report/Inquiry that has EVERYTHING.

There may be a different reports Rob uses. I'm copying him in case he has an idea. I've attached the file I used before. You'll see the Data – 5 Yrs tab. That's pretty much the export I use, except that the last 3 columns are formulas either Rob or I did. We need something like this but that will also show disposal codes for disposed assets. When I run that report again, the 600 or so items are gone. That doesn't help me run the report.

Thanks for working on this.

Jared Blanton, MBA, CPA  
Finance Officer  
Levy Clerk & Comptroller Danny J. Shipp  
355 S. Court Street  
Bronson, FL 32621  
(352) 486-5266 ext. 1225

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**From:** Katie Byrd <[byrd-katie@levyclerk.com](mailto:byrd-katie@levyclerk.com)>  
**Sent:** Wednesday, March 17, 2021 8:47 AM  
**To:** Jared Blanton <[blanton-jared@levyclerk.com](mailto:blanton-jared@levyclerk.com)>  
**Subject:** RE: ASSETS\*\*RISK REMOVAL

If you need me to, I can do it for you if you don't have enough time. I will probably just need a little bit of a refresher on it.

*Katie Byrd*  
Finance Deputy Clerk  
Levy Clerk & Comptroller Danny J. Shipp  
355 S Court Street  
Bronson, FL 32621  
352-486-5266 Ext.1267

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**From:** Jared Blanton  
**Sent:** Tuesday, March 16, 2021 8:18 PM  
**To:** Katie Byrd <[byrd-katie@levyclerk.com](mailto:byrd-katie@levyclerk.com)>  
**Subject:** RE: ASSETS\*\*RISK REMOVAL

Thank you. I need to run a data export again because they're going to have a time parsing through this.

Jared Blanton, MBA, CPA  
Finance Officer  
Levy Clerk & Comptroller Danny J. Shipp  
355 S. Court Street  
Bronson, FL 32621  
(352) 486-5266 ext. 1225

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**From:** Katie Byrd <[byrd-katie@levyclerk.com](mailto:byrd-katie@levyclerk.com)>  
**Sent:** Tuesday, March 16, 2021 12:50 PM  
**To:** Jared Blanton <[blanton-jared@levyclerk.com](mailto:blanton-jared@levyclerk.com)>  
**Subject:** RE: ASSETS\*\*RISK REMOVAL

This is the disposed list she sent to me.

*Katie Byrd*

Finance Deputy Clerk  
Levy Clerk & Comptroller Danny J. Shipp  
355 S Court Street  
Bronson, FL 32621  
352-486-5266 Ext.1267

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**From:** Jared Blanton  
**Sent:** Tuesday, March 16, 2021 12:45 PM  
**To:** Katie Byrd <[byrd-katie@levyclerk.com](mailto:byrd-katie@levyclerk.com)>  
**Subject:** RE: ASSETS\*\*RISK REMOVAL

Not yet. I'm more interested in the disposal list.

Jared Blanton, MBA, CPA  
Finance Officer  
Levy Clerk & Comptroller Danny J. Shipp  
355 S. Court Street  
Bronson, FL 32621  
(352) 486-5266 ext. 1225

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**From:** Katie Byrd <[byrd-katie@levyclerk.com](mailto:byrd-katie@levyclerk.com)>  
**Sent:** Tuesday, March 16, 2021 11:12 AM  
**To:** Jared Blanton <[blanton-jared@levyclerk.com](mailto:blanton-jared@levyclerk.com)>  
**Subject:** RE: ASSETS\*\*RISK REMOVAL

No problem. She also sent me the new department lists as well if you would like to review those...

*Katie Byrd*

Finance Deputy Clerk  
Levy Clerk & Comptroller Danny J. Shipp  
355 S Court Street  
Bronson, FL 32621  
352-486-5266 Ext.1267

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**From:** Jared Blanton  
**Sent:** Tuesday, March 16, 2021 11:10 AM  
**To:** Katie Byrd <[byrd-katie@levyclerk.com](mailto:byrd-katie@levyclerk.com)>  
**Subject:** Re: ASSETS\*\*RISK REMOVAL

Thank you for the heads up.

Jared Blanton, CPA, MBA  
Finance Officer  
Levy County Clerk & Comptroller Danny J. Shipp

On Mar 16, 2021, at 10:19 AM, Katie Byrd <[byrd-katie@levyclerk.com](mailto:byrd-katie@levyclerk.com)> wrote:

FYI.

*Katie Byrd*

Finance Deputy Clerk

Levy Clerk & Comptroller Danny J. Shipp  
355 S Court Street  
Bronson, FL 32621  
352-486-5266 Ext.1267

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**From:** Sandy Haddock  
**Sent:** Tuesday, March 16, 2021 10:07 AM  
**To:** Katie Byrd <[byrd-katie@levyclerk.com](mailto:byrd-katie@levyclerk.com)>  
**Subject:** FW: ASSETS\*\*RISK REMOVAL

Sorry I think I left you out of this.

**SANDY HADDOCK**  
Levy County Clerk  
HR Deputy Clerk  
County Asset Clerk  
352-486-5266x1227

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**From:** Sandy Haddock <[haddock-sandy@levyclerk.com](mailto:haddock-sandy@levyclerk.com)>  
**Sent:** Monday, March 15, 2021 4:27 PM  
**To:** Ali Tretheway <[tretheway-ali@levycounty.org](mailto:tretheway-ali@levycounty.org)>; Sandy Haddock <[haddock-sandy@levyclerk.com](mailto:haddock-sandy@levyclerk.com)>; James Allen <[jallen@LEVYPA.COM](mailto:jallen@LEVYPA.COM)>; Michele Langford <[michele@levytaxcollector.com](mailto:michele@levytaxcollector.com)>; Kim Durrance <[durrance-kim@levycounty.org](mailto:durrance-kim@levycounty.org)>; Tammy Jones <[tammy@votelevy.com](mailto:tammy@votelevy.com)>; Jordan Lindsey <[jordan@votelevy.com](mailto:jordan@votelevy.com)>; Osborn Barker <[ozbarker@levypa.com](mailto:ozbarker@levypa.com)>; planning <[planning@levycounty.org](mailto:planning@levycounty.org)>; Stacey Hectus <[hectus-stacey@levycounty.org](mailto:hectus-stacey@levycounty.org)>; Brenda Jerrels <[jerrels-brenda@levycounty.org](mailto:jerrels-brenda@levycounty.org)>; Joe LaLonde <[lalonde-joe@levycounty.org](mailto:lalonde-joe@levycounty.org)>; Levy County Transfer Station <[solidwaste@levycounty.org](mailto:solidwaste@levycounty.org)>; Travis Newsome <[newsome-travis@levycounty.org](mailto:newsome-travis@levycounty.org)>; John MacDonald <[johnmacdonald@levydisaster.com](mailto:johnmacdonald@levydisaster.com)>; Leatha Keene <[leathakeene@levydisaster.com](mailto:leathakeene@levydisaster.com)>; Brault,Kristen Nicole <[kbrault@ufl.edu](mailto:kbrault@ufl.edu)>; Levy County Veterans Office <[veteransoffice@levycounty.org](mailto:veteransoffice@levycounty.org)>; Sheffield, Charlene M <[Charlene.Sheffield@flhealth.gov](mailto:Charlene.Sheffield@flhealth.gov)>; Levy County Parks & Mosquito Control Department <[parksmc@levycounty.org](mailto:parksmc@levycounty.org)>; Susan P. Haines <[levylegalsph@bellsouth.net](mailto:levylegalsph@bellsouth.net)>; 'Amy Jones' <[ajones@levydps.com](mailto:ajones@levydps.com)>; Levy County Animal Services <[animalservices@levycounty.org](mailto:animalservices@levycounty.org)>; Rene Pruitt <[pruitt-rene@levycounty.org](mailto:pruitt-rene@levycounty.org)>; Alice Lalonde <[levyrd@levycounty.org](mailto:levyrd@levycounty.org)>; Casey Duquette <[duquette-casey@levycounty.org](mailto:duquette-casey@levycounty.org)>; Marlon Gayle <[gayle-marlon@levycounty.org](mailto:gayle-marlon@levycounty.org)>; Tisha Whitehurst <[tourism@visitnaturecoast.com](mailto:tourism@visitnaturecoast.com)>;

Admin VisitNatureCoast <[admin@visitnaturecoast.com](mailto:admin@visitnaturecoast.com)>; Connie Conley <[conley-connie@levycounty.org](mailto:conley-connie@levycounty.org)>; Anna Elkins <[elkins-anna@levycounty.org](mailto:elkins-anna@levycounty.org)>; Niurka Klemencic <[nklemencic@neflin.org](mailto:nklemencic@neflin.org)>

**Subject:** ASSETS\*\*RISK REMOVAL

**\*\*\*FYI ALL\*\*\***

**\*\*This email is an overall informational email\*\***

At the direction of Finance, I have REMOVED some Assets from most departments. Just wanted to make you aware, since some of you are asking for new list, I didn't want you to wonder about the removed ones.

Due to New Policy, the removed items are considered Low Risk, Low Value.

I will send a separate email for each department with a report of what I removed and a new department report.

It is my understanding that Finance will be in contact with BOCC as to how they would like you to handle the removed assets. (maybe In House, I do not know). Please wait for their direction. Please feel free to call me if you have questions.

**SANDY HADDOCK**  
Levy County Clerk  
HR Deputy Clerk  
County Asset Clerk  
352-486-5266x1227